

STATED MEETING OF THE PRESBYTERY OF HUNTINGDON

FRUIT HILL
PRESBYTERIAN CHURCH
NEW MILLPORT, PA
SEPTEMBER 20, 2016
6:00 P.M



Reminder: Session Records
Review, October 4 and 11, in clusters

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DIRECTIONS TO FRUIT HILL

From the East

Take Route 53 South from Philipsburg to Glen Hope. At Glen Hope, take Route 729 North to Ansonville (6 miles ahead). At the Ansonville intersection (Ansonville Road) turn right. (*An American flag is painted on a building near the intersection*). The Fruit Hill Church is 1 and 3/8 miles from the Ansonville intersection. Then turn right onto Fruit Hill Road. Fruit Hill Cemetery will be to your left.

From the South

From 1-99, take Route 453 North. At Janesville turn left onto Route 729 North. Continue on 729 through Glen Hope to Ansonville. At the Ansonville intersection (Ansonville Road) turn right (*An American flag is painted on a building near the intersection*). The Fruit Hill Church is 1 and 3/8 miles from the Ansonville intersection. Then turn right on to Fruit Hill Road. Fruit Hill Cemetery will be to your left.

From the West

Take Route 219 South to Grampian. At the light continue straight onto Route 729 South. At Lumber City, continue to Route 729 South, cross the river, and go 6 miles to Ansonville. At Ansonville intersection turn left. The Fruit Hill Church is 1 3/8 miles from the Ansonville intersection. Then turn right onto Fruit Hill Road. Fruit Hill Cemetery will be to your left.

Partnership with the Presbytery

This mission fund was created to keep Per Capita as low

as possible. Per Capita would have been

\$2.04 per person higher in 2016 without this fund.

It helps pay Presbytery costs that enable

Mission & Ministry in and for our Churches!

Please consider supporting the Presbytery

with a donation to the

Partnership with the Presbytery

when you prepare your 2017 church budget.

*Each one must give as he has decided in his heart,
not reluctantly or under compulsion, for God loves a cheerful giver.*

2 Corinthians 9:7 English Standard Version (ESV)

Proposed Amendments to the Constitution

Amendments to the *Book of Order*

**Approved by the 222nd General Assembly (2016) and
recommended to the presbyteries for their vote.**



Get a head start on reading the proposed amendments to the Book of Order sent down by the 222nd General Assembly. This year, they will be available only online (no paper booklets) to save your per capita. You will find them at www.pcusa.org/resource/ga222-proposed-amendments-constitution.

Huntingdon Presbytery will vote on them at its January meeting.

Operation School Supplies is a Mission
Ministry of Spring Creek Presbyterian Church
by Rev. Richard N. Henry, Jr.

Introduction to Operation School Supplies

Operation School Supplies is a local church mission ministry that every Christian can participate both inside and outside their congregation. The church becomes mission oriented in following our Lord Jesus Christ. In John 1:14 it is recorded that the Word became flesh and dwelt among us. The incarnation of Jesus was a sending forth by God. As disciples of Jesus Christ, we are also sent forth by the Holy Spirit in mission proclaiming the gospel of the kingdom of God. Mission is the nature of the church; and therefore, every Christian is empowered by the Holy Spirit to reach out in mission. This empowerment is what drives Operation School Supplies within our congregations.

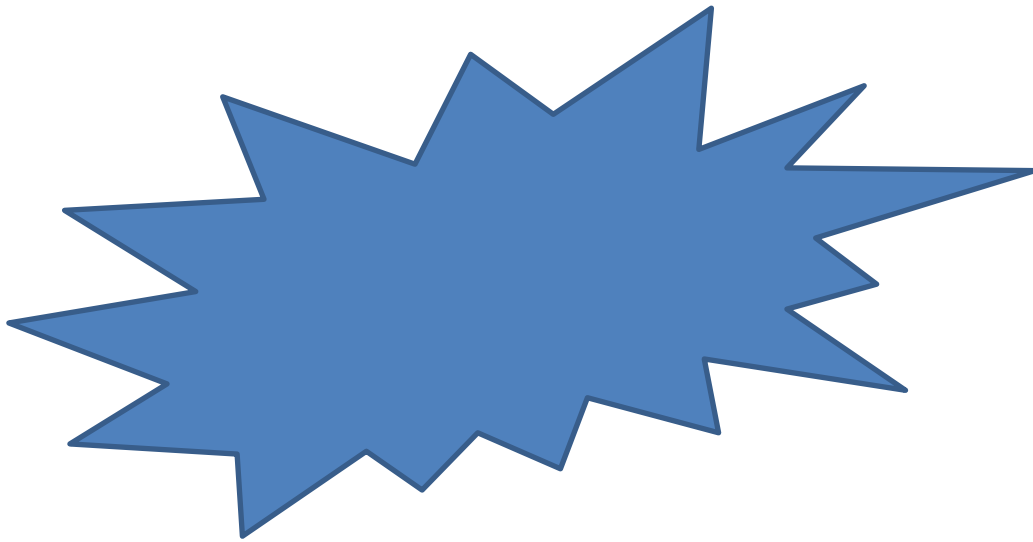
The main purpose of Operation School Supplies is to collect and distribute used and new school supplies to poor children. This collecting and distributing of school supplies enables the church members of a local church to reach out to poor children around their local neighborhood, and also to give school supplies to people visiting third world countries. Because of the high cost of shipping new and used school supplies overseas in large amounts is discouraged within our local churches. Although Operation School Supplies is designed to be a local church mission ministry by church members of their local church, it can also contribute to the mission central concept within different main line denominations and ecumenical Christian denominations which ship new school supplies and other critical needed supplies for natural disasters to many third world countries.

Any pastor or lay person within his or her congregation can start this church mission ministry within their local church and helping church members realize that everyone in the congregation can participate as one body. In the Gospel of John, we learn about being one in Jesus Christ and God, which we find in John 17:22-23, "the glory that you have given me I have given them, so that they may be one, as we are one, I in them and you in me and have loved them even as you have loved me."



Only sixteen members strong, Spring Creek has a mighty outreach!

IMPACT!



Look what you, the people of Huntingdon Presbytery have done:





At the June Presbytery Meeting 40 sweaters and 207 little dresses were dedicated and now will soon be on their way to children in need. Thank you to all who listened to the plea of the Discipleship Umbrella Team and were so generous with your talent.

Presbyterian Disaster Assistance



“Many waters cannot quench love, neither can love drown it.”
 —Song of Solomon 8:7

In the past week, catastrophic flooding has covered many of the Gulf states, especially in Baton Rouge, Louisiana, parts of Mississippi, and parts of Texas, damaging tens of thousands of homes.

Presbyterian Disaster Assistance (PDA) has responded by sending needed emergency funds and deploying members of the National Response Team to assess the damage and to begin organizing both immediate and long-term responses in affected communities. Long after the initial wave of relief recedes with the waters, PDA will remain to accompany those impacted and to connect volunteers in the work of long-term recovery and rebuilding.

The needs for the response will be great. God’s people are once again called on to stand in the “GAP”: Give. Act. Pray.

Yes, I want to help!

LA16-BI

US Flooding—DR000191	\$
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Name:		
Address:		
City:	State:	Zip:
Email Address:		

Please detach the reply form and return with your gift to your church; or mail with your check to Presbyterian Church (USA), PO Box 643700, Pittsburgh, PA 15264-3700.



**DOCKET FOR 671ST STATED MEETING
THE PRESBYTERY OF HUNTINGDON
FRUIT HILL PRESBYTERIAN CHURCH,
September 20, 2016**

- | | | | |
|------|---|-----------------------------|--|
| 5:00 | Dinner by reservation | 7:55 | Treasurer (Judy Black) |
| 5:30 | Registration & fellowship | | Partnership with presbytery [p. 4] |
| 6:00 | Convene with prayer and worship | 8:00 | Administration Umbrella Team (Carl Campbell) [pp. 24-25, p. 5] |
| | Offering | | Per capita finalization [p. 24] |
| 6:30 | Introductions: new ministers, elders and guests. Seating of corresponding members | | Budget finalization [p. 24] |
| 6:35 | Adoption of docket [p. 11] | | Gloria Jean Smith policy [pp. 24-25] |
| 6:40 | Minutes review (Ernie Walls) | 8:15 | Joint Camp & Conference Committee |
| | June 28 stated meeting | 8:25 | Nominating Committee |
| 6:45 | Consent Agenda [p. 12] | 8:30 | General Presbyter (Joy Kaufmann) |
| 6:50 | Leadership Umbrella Team | 8:40 | Stated Clerk (Ginny Rainey) [p. 26] |
| 7:00 | Committee on Ministry (Nancy Bostian) [pp. 13-23] | | 2017 meetings; dates & places |
| | Hollidaysburg & Carlisle [pp. 13-14] | 8:45 | New Business & Announcements |
| | Bedford & Friant [p. 14] | 8:50 | Adjournment |
| | Policy updates [pp. 14-15, and 16-23] | | |
| 7:30 | Subcommittee on Preparation for Ministry (Roland Emond) [p. 15] | Next Stated Meeting: | |
| | Fast track lay preachers | Tuesday Nov 15, Huntingdon | 9:30 a.m.. |
| 7:35 | Multi Media Center (Susan Ferguson) | | |
| 7:40 | DUT (Susan Ferguson, Sarah Sedgwick) | | |
| 7:50 | Council (Sarah Sedgwick) | | |
- Please fill out and turn in to LUT an evaluation of this meeting.

CONSENT AGENDA

What is a consent agenda?

A consent agenda is made up of items that may be considered routine business that need action, but are unlikely to require debate. Items for inclusion on the consent agenda must be sent out in advance with the pre-presbytery mailing and clearly marked for the consent agenda.

Why is a consent agenda useful?

When the consent agenda is called for, the moderator will call for a motion to approve the entire consent agenda in one vote, thus saving presbytery time for items requiring more discussion.

BUT What if I wish to debate, discuss, ask for clarification on some part of the consent agenda?

Simply, rise to be recognized and request that that item be removed from the consent agenda. One person's request is all that is required. No second is required, no vote need be taken to remove the item.

Do not give the explanation of your concern, need for clarification, points to be emphasized or opposed at this time. The item will come up for consideration at the time when the remainder of that committee's report is made, and you will be afforded the opportunity to speak to the motion at that time.

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Items for the September 20, 2016 Consent Agenda:

From C.O.M.: Item 1, p. 13, Authority to officiate at Lord's Supper; Item 2, p. 13, Mapleton Depot renewal

From A.U.T.: Item 1, p. 24, Huntingdon manse sale authorization

**COMMITTEE ON MINISTRY
SEPTEMBER 20, 2016
REPORT**

The Committee on Ministry recommends that presbytery approve the following motions:

1. **Renewal of authority to officiate at the Lord's Supper:** that presbytery reauthorize the following ruling elders to officiate at the Lord's Supper in our congregations until October 1, 2017; Lamarr Adamson, Richard Barkley, Carl S. Bittner, Jr., Martha Bloom, Gerald Branthoover, Bill Conway, Candy Dannaker, Thalia Fleetwood, Richard Ginter, Al Holtzinger, Jr., Stan Howes, Gary Jewart, Janet Kephart, Murray Laite, Ken Lynch, Dan Morris, Leanne Gill Peters, Dave Shobert, Kate Sillman, Barbara Vandewater, Rick Woomeer, and Carol Wyerman.
2. **Mapleton Depot & Mary Jo Bruinooge:** that presbytery
 - a. Approve a contract between the session of the Mapleton Depot Presbyterian Church and the Rev. Mary Jo Bruinooge, effective October 1, 2016, for up to twelve months. Terms of service will be \$60 per week for worship leadership, moderatorial services, and emergency visitation.
 - b. Re-appoint the Rev. Mary Jo Bruinooge as moderator of the Mapleton Depot Presbyterian Church, effective October 1, 2016.
3. **Rev. Cynthia Stover Carlisle and Hollidaysburg:** that presbytery
 - a. Examine the Rev. Cynthia Stover Carlisle, a teaching elder in good standing of Eastminster Presbytery for membership in the Presbytery of Huntingdon, contingent upon submission of background checks and certification of Mandated Reporter Training. (*See attached statement of faith, p. 14.*)
 - b. Approve the full-time interim pastoral services contract between the Rev. Cynthia Stover Carlisle, and the session of the Hollidaysburg Presbyterian Church, effective October 1, 2016, for up to twelve months. (*See attached contract.*)
 - c. Dismiss the Rev. Doug McGaffin as moderator of the Hollidaysburg Presbyterian Church, effective October 1, 2016, with the gratitude of presbytery for his service.

TERMS OF SERVICE:

Cash salary	\$33,595
Housing allowance	22,000
Supplemental Dental	905
Total effective salary	\$53,500

Full Board of Pensions

Other

Automobile expenses by voucher, reimbursed at \$.56 or current I.R.S. per mile

Vacation: One month per year, accumulated the rate of one week per three months, including four Sundays

Study leave: Two weeks yearly, determined in consultation with the session

Continuing Education allowance: \$1,500 per year, cumulative to \$4,500 over three years, vouchered

Governing body service, one week for program service per year, including one Sunday

Book allowance: \$500 per year, vouchered

Discretionary Fund: \$500 per year

This package is for a full-time call. In addition, \$1,000 toward moving expenses.

**CYNTHIA STOVER CARLISLE
STATEMENT OF FAITH**

Everything belongs to the one God who made it all. The mystery of God's love, power, imagination and generosity is evident in the beauty, diversity and abundance of this creation. Humanity was formed in the image of God, declared "very good", and made stewards of God's world. We are meant to live in the presence of God and in harmony with all creation. As free beings, however, we individually and collectively sin by turning away from God, injuring ourselves, each other, and the world. Nonetheless, we are graciously and endlessly loved, called, redeemed and sustained by the Triune God. Scripture tells us the story of this steadfast love and faithfulness.

In Jesus the Christ, God took on flesh and taught us what it means to live as a child of God. Despite temptation and suffering, he lived a life which demonstrated the goodness of the Divine. Jesus was tortured and executed for challenging oppressive power, witnessing to God's profound compassion. Christ rose from the dead, overcoming evil and initiating his kingdom.

In baptism, we are welcomed into his kingdom, cleansed of sin and called into service to the Holy forever. Through the Spirit, each is anointed with gifts for witness and service. We are declared Christ's own and welcomed as members of his covenant family – the church. We are gathered and transformed into the body of the resurrected Christ which is called to zealously pursue the wholeness of creation. The church is inspired and equipped to be the "provisional demonstration of what God intends for all humanity." When we gather to proclaim God's Word and share the Lord's Supper, Christ is truly present. At the Table, the church universal joins together with Christ in the joyful feast he has prepared. Here we are united, fed and sent as Christ's body in the world.

In gratitude for God's grace, we strive to be holy people who love God, each other, our neighbors, the stranger and even our enemies. As we do, we become ever more attentive to God's presence amidst the beauty and suffering in the created and intentional in living in communion with God. Trusting that God is faithful, we pray together, "Come Lord Jesus!"

4. **Bedford & Doug Friant:** that presbytery
 - a. Approve the request of the Bedford Presbyterian Church and the Rev. Douglas Friant to dissolve their call, effective September 30 and
 - b. Transfer the Rev. Doug Friant to the Member-at-Large roll of presbytery, effective that date.
 - c. Appoint the Rev Barry Vance as moderator of the Bedford Presbyterian Church, effective October 1, 2016.

5. **POLICY UPDATES:**

The last General Assembly has recommended language to be added to presbytery policies to protect presbyteries as they do reference checks and background checks on potential candidates

for membership and ministry. The General Assembly also recommended the addition of a checkoff regarding previous renunciation of the jurisdiction of the PCUSA to the standard sexual misconduct signoffs. Lastly, our presbytery minimum terms of call include language about Board of Pensions coverage, which was amended several years ago when the Board charged spouses and dependents of members separately. Now that the Board has returned to its former structure for pastors, COM recommends we update our language. The affected policies include

- a. Background Investigation Consent Form (part of the Criminal Background Check Policy); [p. 16]
- b. Sexual Conduct Information & Agreement to Abide by Policy Form; [pp. 16-17]
- c. A-38 Lay Preacher/Lay Pastor Program; agreement to submit to background checks; [p. 17]
- d. Reference check authorization form (new); [p. 18]
- e. Flow Chart; added language authorizing reference checks and updating Board of Pensions participation wording; [pp. 18-22]
- f. A-36 Pastoral Compensation—updated Board of Pensions participation wording; [pp. 22-23]
- g. A-50 Examination and Scrupling Policy—added language on renunciation of jurisdiction [p. 23]

COM recommends that presbytery make these amendments to our policies: (*For full text of changes, see pages 16-23.*)

FOR INFORMATION:

1. **Huntingdon & Earl Stewart:** The session of the Huntingdon Presbyterian Church and the Rev. Earl Stewart have decided to terminate their contract for Interim Pastoral Services, effective September 15. Rev. Stewart will remain on our rolls as an Honorably Retired member.
2. **Ward Avenue & Presbytery:** COM approved an extension of the contract between the Presbytery of Huntingdon and the session of the Ward Avenue Presbyterian Church for the temporary pastoral services of the Rev. Joy Kaufmann for twenty hours per week for up to three months, beginning October 1, 2016, at the same terms as currently. (*See COM minutes, February 25, 2016, pp. 55-57, for full terms of contract.*) This will be the last renewal of this contract for services.

SUBCOMMITTEE ON PREPARATION FOR MINISTRY

FOR ACTION: On recommendation of SubCommittee on Preparation for Ministry, that presbytery add the following ruling elders to the Approved Pulpit Supply: Alex Hagen, Mary Morrow, Terry Musser and Ken Raney. They have completed the Fast Track Lay Preaching course, led a trial worship service, and have submitted all of their background checks. They are authorized to preach, but not to officiate at the sacraments.

FOR INFORMATION:

1. **Gloria Jean Smith Scholarship Fund grants:** On the recommendation of the SubCommittee on Preparation for ministry, COM authorized the following grants from the Gloria Jean Smith Scholarship Fund:
 - Candidate Marty Neal:
 - a. Summer 2016 housing bill, in the amount of \$1,950

- b. Fall 2016, Spring, Summer, and Fall 2017, tuition, housing, books, up to \$10,000

Certified Lay Preachers Kate Sillman and Ken Lynch: Cost of final retreat for CPM class at Pittsburgh Theological Seminary, up to \$500

2. **Leanne Gill Peters:** Rev. Katie Hopper has been appointed mentor for CRE Leanne Peters (G-2.1004) to replace Rev. Rob Mellgard who has moved out of the presbytery.

PROPOSED POLICY AMENDMENTS

Proposed changes to policies to add checkoff for renunciation of jurisdiction, consent language for reference checks, and additional liability release on criminal background checks. Further to change our language on Board of Pensions participation terms of call requirement to conform to the new Board of Pensions dues structure.

Language to be added is in italics; language to be deleted struck through. Yellow highlighter for short changes.

A. PRESBYTERY OF HUNTINGDON BACKGROUND INVESTIGATION CONSENT FORM (Form attached to Criminal Background Check Policy)

Added language in paragraph two: I release The Presbytery of Huntingdon and/or its agents and any person or entity, which provides information pursuant to this authorization, from any and all liabilities, claims, or lawsuits in regards to the information obtained from any and all of the above referenced sources used, *which may at any time result to me, my heirs, family or associates because of compliance with this authorization and request to release.*

B. SEXUAL CONDUCT INFORMATION & AGREEMENT TO ABIDE BY POLICY FORM

Added language on form to include checkoff for renunciation of jurisdiction:

1. In heading add “and disciplinary” **SEXUAL & DISCIPLINARY** CONDUCT INFORMATION & AGREEMENT TO ABIDE BY POLICY FORM

2. Add a further checkoff;

Further: (Please initial one of the following)

_____ *I certify by the signature below that I have never renounced the jurisdiction of the Presbyterian Church (U.S.A.) in the midst of a disciplinary proceeding as the accused* **OR**

_____ *I renounced the jurisdiction of the Presbyterian Church (U.S.A.) in the midst of a disciplinary proceeding as the accused on _____ (date), while under the jurisdiction of _____ (name of congregation and presbytery). In order to continue with this application, I am willing to re-submit myself to the disciplinary proceedings of that council,*

(initial here) _____, and I authorize the Presbytery of Huntingdon to contact that

council, (initial here) _____, to initiate those proceedings.

3. *Deletion of extraneous language, per Presbyterian Mission Agency Legal Offices*

~~The information contained in my Personal Information Form or Church Educator Personal Information Form on file with Call Referral Services Church Leadership Connection, job application submitted to the Personnel Committee of the Presbytery of Huntingdon, application submitted to the Subcommittee on Preparation for Ministry to come under care as an Inquirer or Candidate of the Presbytery of Huntingdon or to be enrolled in the Certified Lay Pastor or Commissionable Lay Pastor program of the Presbytery, or application to be placed on the Approved Pulpit Supply list of the Presbytery is accurate to the best of my knowledge and may be verified by the calling or employing entity. I hereby authorize the entity to which my Personal Information Form or Application is being sent to inquire concerning any civil or criminal records, or any judicial or ecclesiastical proceedings involving me as a defendant, related to sexual misconduct. By means of this release I also authorize any previous employer, and any law enforcement agencies or judicial authorities or ecclesiastical governing bodies to release any and all requested relevant information related to sexual misconduct to the entity to which my Personal Information Form or Application is being sent.~~

A-38 Certified Lay Preacher/Lay Pastor Program

Requirements for Certification. Add a new #3 and renumber.

- 3. Concurrently, the candidate must be given copies of the presbytery Sexual Conduct Policy and Criminal Background Check Policy and return the Sexual Conduct Signoff Form, ~~and~~ the authorization to perform a Criminal Background Check, and the authorization to perform reference checks to the presbytery office. [Contact presbytery office for policies and forms.] The candidate is notified that she she/he must obtain PA Criminal Database and Child Abuse Clearance checks and an FBI national criminal background check with fingerprints and complete the PA-required mandated reporter training and submit copies of the checks, clearance, and certificate of completion of training to the General Presbyter.*

Requirements for Commissioning. Add a new #2 and renumber;

- 2. Concurrently, if the candidate has not already done so for the Certified Lay Preacher program, the candidate must be given copies of the presbytery Sexual Conduct Policy and Criminal Background Check Policy and return the Sexual Conduct Signoff Form, ~~and~~ the authorization to perform a Criminal Background Check, and the authorization to perform reference checks to the presbytery office. [Contact presbytery office for policies and forms.] The candidate is notified that she she/he must obtain PA Criminal Database and Child Abuse Clearance checks and an FBI national criminal background check with fingerprints and complete the PA-required mandated reporter training and submit copies of the checks, clearance, and certificate of completion of training to the General Presbyter.*

Statement of Consent (form for applying to enter program). Grant permission to references to furnish information about the applicant. Additional language.

I hereby give my permission to allow the Presbytery of Huntingdon to contact session members, references and the pastor/moderator concerning my application for admission to the Certified Lay Preacher/Commissioned Lay Pastor Program of the Presbytery of Huntingdon *and to session members, references and the pastor/moderator to furnish the Presbytery of Huntingdon with any and all information in their possession regarding me in*

connection with an application for admission to the Certified Lay Preacher/Commissioned Lay Pastor program of the Presbytery of Huntingdon.

REFERENCE CHECK AUTHORIZATION

I hereby authorize the Presbytery of Huntingdon and any of its duly authorized agents and employees to contact any or all of my former employers, presbyteries of care and membership, and any references I have identified in my application in order to verify any information I have provided and to obtain information about me and my employment history. I hereby authorize and request any present or former employer, school, police department, financial institution or other persons having knowledge of me, along with my former or current presbyteries of care and membership, to furnish the Presbytery of Huntingdon with any and all information in their possession regarding me in connection with an application of employment. I authorize that a photocopy or pdf of this authorization be accepted with the same authority as the original.

I certify that

(a) no civil, criminal or ecclesiastical complaint has ever been sustained or is pending against me for sexual misconduct;

(b) I have never resigned or been terminated from a position for reasons related to sexual misconduct;

© I have never renounced the jurisdiction of the Presbyterian Church (U.S.A.) in the midst of a disciplinary proceeding as the accused **OR**

I renounced the jurisdiction of the Presbyterian Church (U.S.A.) in the midst of a disciplinary proceeding as the accused on _____ (date), while under the jurisdiction of _____ (name of congregation and presbytery). In order to continue with this application, I am willing to re-submit myself to the disciplinary proceedings of that council, (initial here) _____, and I authorize the Presbytery of Huntingdon to contact that council, (initial here) _____, to initiate those proceedings.

I understand that the information obtained may be used to deny me employment from the Presbytery of Huntingdon, its congregations or entities.

Name of individual authorizing reference check (print)

Signature of individual authorizing reference check

Date

FLOW CHART CHANGES

III-A-5 additional language of consent to do reference checks: “The PNC must do in-depth reference checks (i.e. contact all listed references) for any candidate who is to be given serious consideration. The PNC immediately forwards the name and ministerial membership information to the General Presbyter in order that her/his reference checks may also be done in a timely manner. *The applicant under consideration will be asked to authorize reference checks [See Reference Check authorization form, Appendix III.]*”

III-A-6 additional language of consent to do reference checks: “Concurrently, the candidate(s) must be given copies of the presbytery Sexual Conduct Policy and Criminal Background Check Policy, and return the Sexual Conduct Signoff Form, and the authorization to perform a Criminal Background Check, and the authorization to perform reference checks to the presbytery office. [Contact presbytery office for policies and forms.] “

III-A-6 and 7: strike and replace language on Board of Pensions coverage requirements.
~~Sessions and teaching elders should take note that the Board of Pensions has restructured its dues requirements. Congregations continue to be required by the Book of Order to provide full Board of Pensions coverage for the pastor. Starting in January 2015, inclusion of the pastor’s spouse or dependents will cost an additional 1.5%. This 1.5% may be paid entirely by the congregation or entirely by the pastor, or any combination thereof. If the pastor is single or has a spouse or dependents covered by other policies, there will be no change from the present.~~
~~It is the concern of the Committee on Ministry that every spouse and dependent will have health insurance, as required by federal law. Sessions should ask their pastor whether their spouse and/or dependents are covered by other policies. If so, the congregation or pastor need not pay for coverage through the Board of Pensions for the spouse and dependents. If the pastor has a spouse or dependents, who are not otherwise covered, they must be included in the Board of Pensions coverage. The session and the pastor will negotiate how that cost will be split.~~

Congregations continue to be required by the Book of Order, G-2.0804, to provide full Board of Pensions coverage for installed pastors. Beginning in 2017, this fully employer-paid coverage will automatically cover the pastor’s spouse and eligible dependents. It is presbytery policy that all half-time or more Presbyterian Church (U.S.A.) contractual teaching elder pastors must be enrolled in the Board of Pensions benefits program, “Pastor’s Participation” coverage, and the session pay appropriate Board of Pensions dues unless exception is made by the C.O.M. (See Appendix 36, Pastoral Compensation.)

III-B-7: additional language of consent to do reference checks:

8. Final Designated Pastor Candidates: When a DPNC has narrowed the field of candidates to one or two:

- The candidate(s) must be given copies of the presbytery Sexual Conduct Policy and Criminal Background Check Policy, and return the Sexual Conduct Signoff Form and the authorization to perform a Criminal Background Check, and the authorization to perform reference checks to the presbytery office [Contact presbytery office for policies and

forms.] The candidate is notified that she/he must obtain PA Criminal Database and Child Abuse Clearance checks and an FBI national criminal background check with fingerprints and complete the PA-required mandated reporter training and submit copies of the checks, clearance, and certificate of completion of training to the General Presbyter.

III-B-8 Strike and replace Board of Pensions coverage requirements:

~~Sessions and teaching elders should take note that the Board of Pensions has restructured its dues requirements. Congregations continue to be required by the Book of Order to provide full Board of Pensions coverage for the pastor. Starting in January 2015, inclusion of the pastor's spouse or dependents will cost an additional 1.5%. This 1.5% may be paid entirely by the congregation or entirely by the pastor, or any combination thereof. If the pastor is single or has a spouse or dependents covered by other policies, there will be no change from the present.~~

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III-C-1 Strike and replace Board of Pensions coverage requirements:

~~Sessions and teaching elders should take note that the Board of Pensions has restructured its dues requirements. Congregations continue to be required by the Book of Order to provide full Board of Pensions coverage for the pastor. Starting in January 2015, inclusion of the pastor's spouse or dependents will cost an additional 1.5%. This 1.5% may be paid entirely by the congregation or entirely by the pastor, or any combination thereof. If the pastor is single or has a spouse or dependents covered by other policies, there will be no change from the present.~~

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~~covered, they must be included in the Board of Pensions coverage. The session and the pastor will negotiate how that cost will be split.~~

Congregations continue to be required by the Book of Order, G-2.0804, to provide full Board of Pensions coverage for installed pastors. Beginning in 2017, this fully employer-paid coverage will automatically cover the pastor's spouse and eligible dependents. It is presbytery policy that all half-time or more Presbyterian Church (U.S.A.) contractual teaching elder pastors must be enrolled in the Board of Pensions benefits program, "Pastor's Participation" coverage, and the session pay appropriate Board of Pensions dues unless exception is made by the C.O.M. (See Appendix 36, Pastoral Compensation.)

III-C-5 Additional language of consent to do reference checks on interim pastoral candidates:

The candidate(s) must be given copies of the presbytery Sexual Conduct Policy and Criminal Background Check Policy, and return the Sexual Conduct Signoff Form and the authorization to perform a Criminal Background Check, and the authorization to perform reference checks to the presbytery office [Contact presbytery office for policies and forms.] The candidate is notified that she/he must obtain PA Criminal Database and Child Abuse Clearance checks and an FBI national criminal background check with fingerprints and complete the PA-required mandated reporter training and submit copies of the checks, clearance, and certificate of completion of training to the General Presbyter.

III-C-6 Additional checkoff language on renunciation of jurisdiction **"and disciplinary"**

III-E-2 Strike and replace Board of Pensions dues structure language:

~~Sessions and teaching elders should take note that the Board of Pensions has restructured its dues requirements. Congregations continue to be required by the Book of Order to provide full Board of Pensions coverage for the pastor. Starting in January 2015, inclusion of the pastor's spouse or dependents will cost an additional 1.5%. This 1.5% may be paid entirely by the congregation or entirely by the pastor, or any combination thereof. If the pastor is single or has a spouse or dependents covered by other policies, there will be no change from the present.~~

~~It is the concern of the Committee on Ministry that every spouse and dependent will have health insurance, as required by federal law. Sessions should ask their pastor whether their spouse and/or dependents are covered by other policies. If so, the congregation or pastor need not pay for coverage through the Board of Pensions for the spouse and dependents. If the pastor has a spouse or dependents, who are not otherwise covered, they must be included in the Board of Pensions coverage. The session and the pastor will negotiate how that cost will be split.~~

Congregations continue to be required by the Book of Order, G-2.0804, to provide full Board of Pensions coverage for installed pastors. Beginning in 2017, this fully employer-paid coverage will automatically cover the pastor's spouse and eligible dependents. It is presbytery policy that all half-time or more Presbyterian Church (U.S.A.) contractual teaching elder pastors must be enrolled in the Board of Pensions benefits program, "Pastor's Participation" coverage, and the session pay appropriate Board of Pensions dues unless exception is made by the C.O.M. (See Appendix 36, Pastoral Compensation.)

[See presbytery Pastoral Compensation Policy on the presbytery website and contact presbytery office for current Minimum Terms of Call.]

III-E-6 additional reference check language

If the candidate for a temporary pastoral position is not a minister member of the Presbytery of Huntingdon,

- ◇ The candidate is notified that she/he must obtain PA Criminal Database and Child Abuse Clearance checks and an FBI national criminal background check with fingerprints and complete the PA-required mandated reporter training and submit copies of the checks, clearance, and certificate of completion to the General Presbyter if this presbytery does not already have current checks on file, and submit either a signed Presbyterian Sexual **and Disciplinary** Conduct Signoff form or a signed Non-Presbyterian Sexual Conduct signoff form, **and authorization to do reference checks.** [Contact presbytery office for policies and forms.]

Appendix I-3: additional language on renunciation of jurisdiction

- **Sexual **and Disciplinary** Conduct Signoff form.** Agreement to abide by the standards for ethical sexual behavior required of all pastoral leadership in the Presbytery of Huntingdon **and statement on renunciation of jurisdiction.** Kept on file in the stated clerk's office.

A-36 PASTORAL COMPENSATION FOR THE PRESBYTERY OF HUNTINGDON

a-36.2400 Strike and replace Board of Pensions dues structure language:

~~Addendum June 2014: Sessions and teaching elders should take note that the Board of Pensions has restructured its dues requirements. Congregations continue to be required by the Book of Order to provide full Board of Pensions coverage for the pastor. Starting in January 2015, inclusion of the pastor's spouse or dependents will cost an additional 1.5%. This 1.5% may be paid entirely by the congregation or entirely by the pastor, or any combination thereof. If the pastor is single or has a spouse or dependents covered by other policies, there will be no change from the present.~~

~~It is the concern of the Committee on Ministry that every spouse and dependent will have health insurance, as required by federal law. Sessions should ask their pastor whether their spouse and/or dependents are covered by other policies. If so, the congregation or pastor need not pay for coverage through the Board of Pensions for the spouse and dependents. If the pastor has a spouse or dependents, who are not otherwise~~

~~covered, they must be included in the Board of Pensions coverage. The session and the pastor will negotiate how that cost will be split.~~

Congregations continue to be required by the Book of Order, G-2.0804, to provide full Board of Pensions coverage for installed pastors. Beginning in 2017, this

fully employer-paid coverage will automatically cover the pastor's spouse and eligible dependents. It is presbytery policy that all half-time or more Presbyterian Church (U.S.A.) contractual teaching elder pastors must be enrolled in the Board of Pensions benefits program, "Pastor's Participation" coverage, and the session pay appropriate Board of Pensions dues unless exception is made by the C.O.M.

A-50 EXAMINATION AND SCRUPLING POLICY

I. EXAMINATION OF CANDIDATES FOR ORDINATION AND OR MEMBERSHIP

A. Preliminary steps:

4. Strike and replace language on criminal background checks and add #6 on checkoff on renunciation of jurisdiction:

4. ~~Staff will perform a criminal background check.~~ *Prior to admission to presbytery, the candidate will submit copies of all background checks and certifications prescribed by the statutes of the Commonwealth of Pennsylvania, or as deemed necessary by the Committee on Ministry. Such background checks will normally include:*

- a. Pennsylvania State Criminal Record check*
- b. Pennsylvania State Child Abuse History Clearance*
- c. Federal Criminal Record History with fingerprints.*
- d. Theological degree verification and certification of completion of Mandated Reporter Training approved by the Commonwealth of Pennsylvania.*

5. A written agreement to abide by the Presbytery's Sexual Conduct Policy will be required.

6. A certification will be required that the candidate has never renounced the jurisdiction of the Presbyterian Church (U.S.A.) in the midst of a disciplinary proceeding as the accused OR, having renounced the jurisdiction of the Presbyterian Church (U.S.A.) in the midst of a disciplinary proceeding as the accused on _____ (date), while under the jurisdiction of _____ (name of congregation and/or presbytery) is willing to re-submit her – or himself to the disciplinary proceedings of that council, and authorize the Presbytery of Huntingdon to contact that council, to initiate those proceedings.

ADMINISTRATION UMBRELLA TEAM
September 20, 2016

REMINDER: SESSION
RECORDS REVIEW :
October 4 or 11 in clusters

For action: The Administration Umbrella Team recommends that presbytery approve the following motions:

1. **Huntingdon manse:** That presbytery grant the request of the Huntingdon Presbyterian Church to sell its manse, located at 529 Church Street, Huntingdon, PA 16652, tax parcel 18-04.34, for the best possible price, with the proceeds to be placed in a restricted fund to support the pastor's housing allowance or the capital needs of the church, and to report the sale to presbytery.
2. **2017 per capita:** That presbytery adopt a 2017 per capita of \$34.25 consisting of: \$24.53 for presbytery; \$2.30 for Synod of the Trinity; and \$7.25 for General Assembly.
The General Assembly commissioners adopted a G.A. per capita of \$7.50. AUT is recommending that \$.25 be added to our congregational per capita and that the remaining eight cents (or \$375.68) per capita be taken from the Contingency Fund. These figures are based on a December 31, 2016 membership of 4,696.
3. **2017 Unified Budget.** That presbytery adjust the 2017 Unified Budget adopted in June to reflect the adjusted per capita obligation. This will result in an overall presbytery budget of \$231,943.40.
4. **Gloria Jean Smith Scholarship Fund cushion:** In order to establish and maintain a cushion in the Gloria Jean Smith Scholarship Fund to protect the principal, AUT recommends to presbytery the following amendment to the Gloria Jean Smith Scholarship Fund:

CURRENT TEXT: "The Gloria Jean Smith Scholarship Fund was established in September 1996, with a gift to the Presbytery of Huntingdon, from Mrs. Ruth Hanawalt Smith in memory of her daughter, Gloria Jean Smith. Distribution of the net income of the Fund shall be made in accordance with the following policy:

I. Principles

- A. The principal amount of the Gloria Jean Smith Scholarship Fund (hereinafter referred to

as “the Fund.”) shall be invested in a special interest bearing account, under the supervision of the trustees of the Presbytery of Huntingdon. The principal amount of the Fund and any additional gifts added to the principal amount shall be held in trust and shall be invested according to the investment policies of the Presbytery of Huntingdon as set forth in the Manual of the Presbytery of Huntingdon.”

PROPOSED ADDITION: In Section I-A, renumber the second sentence as I-A-1; and add the following:

2. The trustees shall place the income from the fund in a trust designated earnings fund. The trustees shall keep a cushion in an earnings fund designated for this purpose equal to \$20,000 and distribute only interest earnings above that amount, except that if the Committee on Ministry has already committed an amount for a particular student for that year, that amount will be covered and distributed.

For information:

Insurance review: The treasurer is comparing insurance companies to assure appropriate coverage at the best price.

Computers: The new computers for the treasurer and office assistant have been installed.

Constitutional Amendments: Constitutional amendments sent down by the 222nd G.A. have been posted online. There will be no paper booklets) to save your per capita. You will find them at www.pcusa.org/resource/ga222-proposed-amendments-constitution. Huntingdon Presbytery will vote on them at its January meeting.

Youth Triennium: There was a deficit of less than a hundred dollars in the Youth Triennium collection of fees and grants versus expenses. AUT took the difference out of the Christian Education restricted fund.

Audit: The treasurer is soliciting offers of service from various auditing firms to assure appropriate review at the best price.

Sweaters and Dresses mission project: AUT authorized the use of the Irvine Fund earnings to pay shipping costs to recipients of the sweaters knitted and the Dresses for Africa sewn for mission.

STATED CLERK
September 20, 2016

For action: The stated clerk requests that presbytery

1. **2017 Host presbytery sites and dates:** establish the following sites and times for 2017 stated meetings:

Saturday January 28, 9:30 a.m.	State College
	Snow date February 4
Tuesday, March 28, 9:30 a.m.	Lewistown
Tuesday, June 27, 6:00 p.m.	
Tuesday, September 26, 6:00 p.m.	Logan Valley
Tuesday, November 7, 9:30 a.m.	Krislund Camp & Conference Center

For information

1. **Karen Willis:** The Reverend Karen P. Willis was dismissed to the Evangelical Covenant Order of Presbyterians (ECO), effective June 28, 2016.
2. **Joel Blunk:** The Reverend Joel T. Blunk was dismissed to the Presbytery of the James, effective June 30, 2016.
3. **Rob Mellgard:** The Reverend J. Robert Mellgard was dismissed to the Presbytery of Geneva, effective August 2, 2016. He resigned from the A.U.T., effective that date.