

681ST
STATED MEETING

**OF THE PRESBYTERY OF
HUNTINGDON**

**JUNIATA PRESBYTERIAN CHURCH
SEPTEMBER 25, 2018
6:00 P.M.**

REMINDER: Session Records Review

October 3 and October 10 in clusters

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DIRECTIONS to JUNIATA 522 North Seventh Avenue Altoona, PA 16601

HINT: Make sure your GPS is programmed to Seventh Avenue, not Seventh Street.

From the north:

Take I-99 south to Exit 39, Pinecroft.

At end of ramp, turn right, continue through traffic light at Old 220, straight ahead until Sabbath Rest Road dead ends into Old 6th Avenue Road.

Turn left onto Old 6th Avenue Road and travel 2.9 miles to the traffic light at the 8th Street bridge.

Turn right onto 8th Street Bridge and cross over the Juniata railroad yards. (Also called N. 8th Street.)

At end of bridge, turn left onto N. 4th Avenue.

Take the 3rd right onto N. 5th Street . Continue uphill a tenth of a mile

Take the 3rd right onto N. 7th Avenue. Church is on the right. Parking lot is beyond the church on right.

From the south

Take I-99 north to the 17th Street exit. Go west on South 17th Street about 1.5 miles

Turn right onto 6th Avenue/PA #764. Continue $\frac{3}{4}$ of a mile

Turn left onto 7th Street. Go 3 tenths mile

Take 1st right onto Chestnut Ave. Continue one mile. Chestnut Ave becomes N. 4th Avenue, continue 4 tenths mile

Turn left onto N. 5th Street. Continue uphill a tenth of a mile

Take the 3rd right onto N. 7th Avenue. Church is on the right. Parking lot is beyond the church on right.

MISSION AT HOME



MISSION OUTREACH OF CENTRAL PA THANKSGIVING MISSION

An opportunity for service before a holiday of thanks

November 18-21, 2018

The Mission Outreach of Central PA invites you to participate in a 3-day mission trip to assist local families in need of help with winterizing their homes.

Participants will stay in comfortable lodging at Krislund Camp and Conference Center in Madisonburg, PA. During the day, participants will help local families at their homes; evenings will be spent in fellowship at Krislund.

Individuals, families and groups are welcome!

Cost is \$150/person - includes lodging, meals, and materials

As you give thanks for your many blessings, you will know that other families are benefiting from your generous contribution of time and talent.

For more information or to register, visit
www.krislund.org, email
rmcmunn@krislund.org, or call
(814) 422-8878

A joint mission of the Huntingdon, Northumberland, and Carlisle Presbyteries



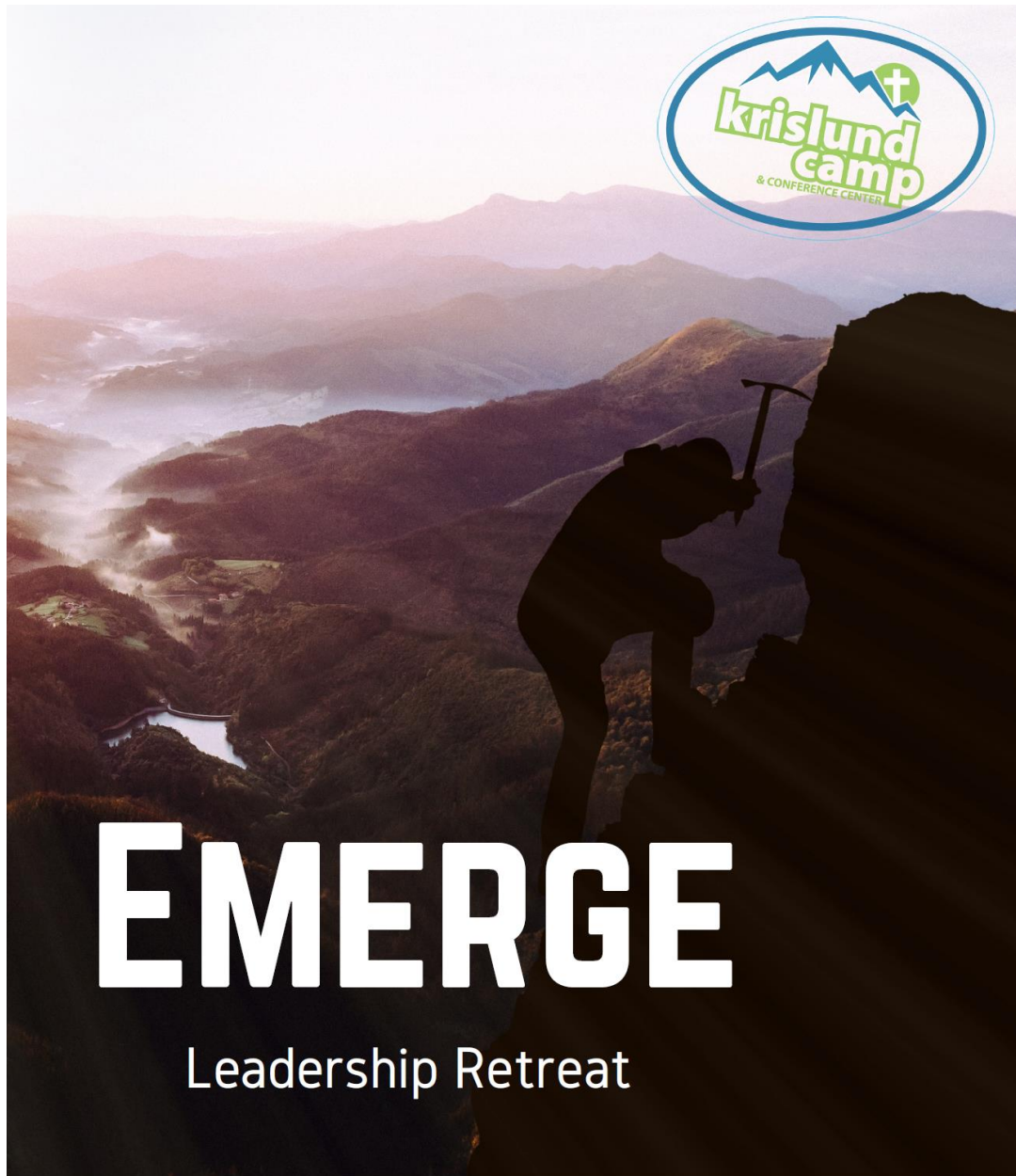
WHO: TEENS AND YOUNG ADULTS (15+)

WHEN: NOVEMBER 9-11, 2018

WHERE: KRISLUND CAMP

COST: \$20

REGISTER AT KRISLUND.ORG BY OCTOBER 26 FOR A FREE DEVOTIONAL
AND EMAIL ADVENTURE@KRISLUND.ORG WITH ANY QUESTIONS



EMERGE

Leadership Retreat

WHO: TEENS AND YOUNG ADULTS (15+)

WHEN: NOVEMBER 9-11, 2018

WHERE: KRISLUND CAMP

COST: \$20

REGISTER AT KRISLUND.ORG BY OCTOBER 26 FOR A FREE DEVOTIONAL
ID EMAIL ADVENTURE@KRISLUND.ORG WITH ANY QUESTIONS

Board of Pensions Menu Benefits - for Pastors and other Church Employees

VISION EYEWEAR COVERAGE

This plan provides one new pair of prescription glasses per year, up to \$150. Available to all employees, regardless of hours worked. The employer can pay all, none or part of the cost, which is **\$3.89 per month** per person!

DENTAL

There are two plans, DMO (with a limited network) and PPO. This is also available to all employees, regardless of hour worked. The cost is as low as **\$25.87 per month** per person and provides a great benefit. The employee can pay the entire benefit or the employer can pay part or all.

GROUP TERM INSURANCE

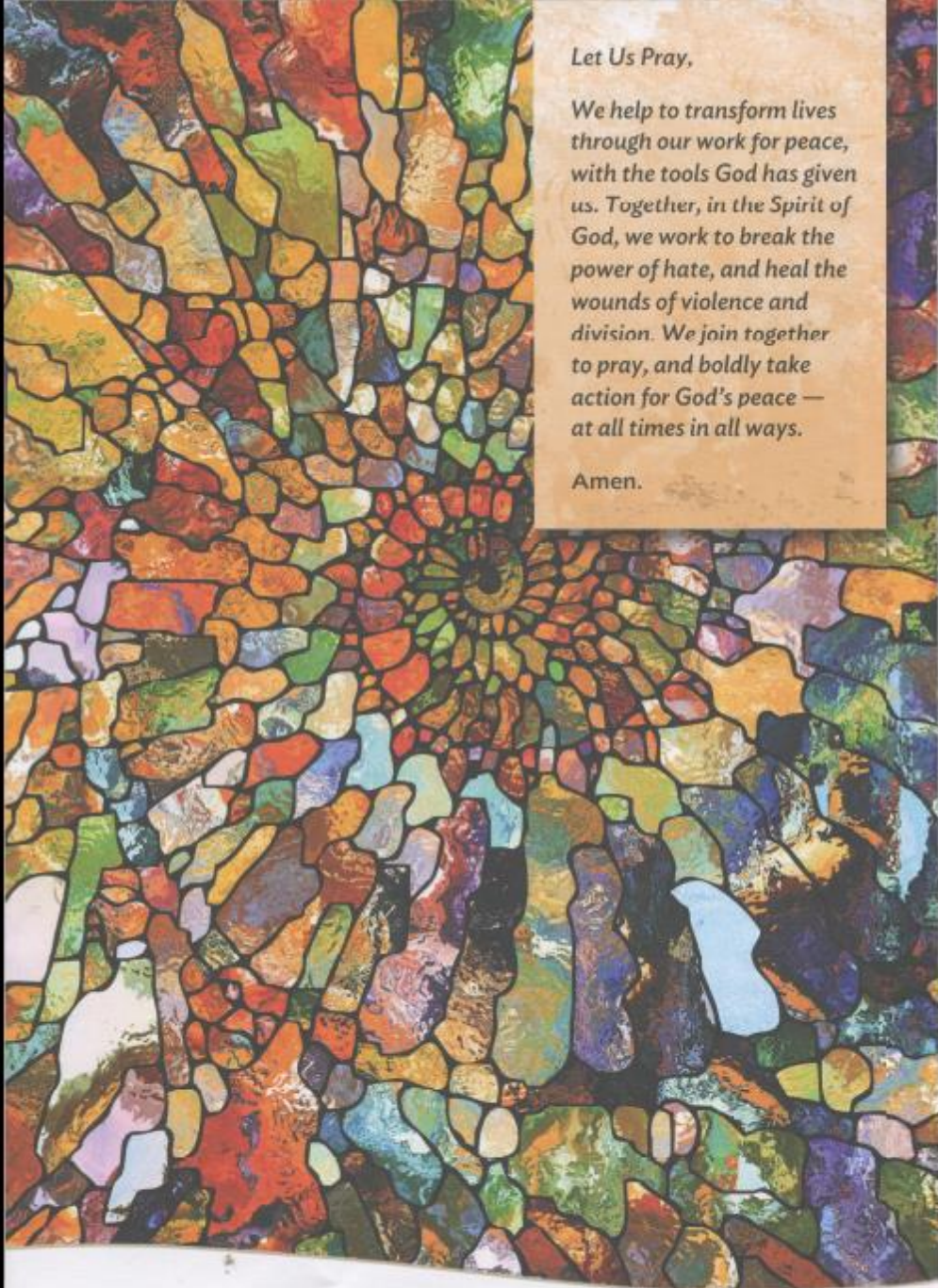
For **\$1 per month** per person, your church can provide \$5,000 in term life insurance to each of your employees who are scheduled to work at least 20 hours per week. The church must pay the entire cost and it is not available to BofP members who have Death & Disability insurance. This could provide a lot of peace of mind to someone who has dependents.

RETIREMENT SAVINGS PLAN

The BofP provides a 403(b) plan available to any employee, regardless of hours worked. The employee can contribute or your church can provide some security by making a monthly contribution in any amount. Even if your church can't help, please offer this plan to your employees so they can provide for their own future needs!

For more information on all of these and more, go to <https://www.pensions.org/AvailableResources/BookletsandPublications/Documents/pln-618.pdf>


Or call the BofP at 800-773-7752. A representative will be happy to help you.



Let Us Pray,

We help to transform lives through our work for peace, with the tools God has given us. Together, in the Spirit of God, we work to break the power of hate, and heal the wounds of violence and division. We join together to pray, and boldly take action for God's peace — at all times in all ways.

Amen.

 PEACE & GLOBAL WITNESS
SPECIAL OFFERINGS
PEACEMAKING AND RECONCILIATION



*Now may the Lord of peace . . .
give you peace at all times in all ways.*

— 2 Thessalonians 3:16

The second letter to the Thessalonians was written on the same theme as the first: the imminent return of Jesus, and the triumphal resolution of God's plan for all creation. The need for a second letter, though, arose from growing uneasiness, frustration, and fear within the church from those who thought this was supposed to have happened already. God's time was not the Thessalonian's time. As a result, fear and hopelessness gripped the church, resulting in divisions, mistrust, and dismay that began to sap the church of its vibrant ministry. Paul writes to encourage their continued faith and sure hope. In the midst of divisions and discord, he claims a God of peace who can bring peace at all times, in all ways.

The church of every time and place wrestles with the distance between our timeframe and expectations and God's. In God's time, even the small seeds we plant can grow into sturdy trees. In God's time, the fears we carry can be transformed into new partnership and hope. In God's time, our expectations can be expanded and surpassed by God's faithfulness. The 2018 Peace & Global Witness Offering encourages the church of our time to cast off anxiety and fear, discord and division, and embrace our reconciling God's mission to those around the corner and around the world. It is boundless peace God offers. It bursts through the shackles of time and expectation. It quiets the anxiety of each believer by joining us together, as we offer our prayer, Now, may the Lord grant us peace at all times in all ways.

QUICK FACTS

- ◇ Since 1940, World Communion Sunday is an ecumenical celebration of our oneness in the Spirit and the Gospel of Jesus Christ, bringing churches together in Christian unity.
- ◇ The Peace & Global Witness Offering builds on the Presbyterian Commitment to Peacemaking established in 1980.
- ◇ World Communion Sunday (October 7) is the most common Sunday for receiving the Offering, but many congregations promote the Offering throughout *A Season of Peace* (September 2 – October 7).
- ◇ 25% of the Offering stays with local congregations, and 25% with mid councils to unite congregations to support peacemaking in their regions. *See page 5 for examples of how others have used their retained funds.*
- ◇ 50% of this Offering supports the work for peace and reconciliation being done by Presbyterians across the globe.



**WALK
FOR
FREEDOM**

ABOLISH SLAVERY WITH EACH STEP.

Join us as we walk for the millions of human trafficking victims across the globe.

DATE/TIME

**October 20, 2018
10:00 AM-Noon**

WHERE

**McVeytown Presbyterian Church
5 North Queen Street
McVeytown, PA 17051**

REGISTER!

**Online @A21.org/walk, search McVeytown
Contact Co-hosts: Beth - 717-994-2843
Cindy - 717-250-0440**

#WALKFORFREEDOM
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@A21Campaign



@A21



@A21



@TheA21Campaign

**DOCKET FOR 681ST STATED MEETING
THE PRESBYTERY OF HUNTINGDON
JUNIATA PRESBYTERIAN CHURCH,
September 25, 2018**

- | | | | |
|------|---|-----------|---|
| 5:00 | Dinner by reservation | Ferguson) | |
| 5:30 | Registration & fellowship | 8:10 | Human Trafficking announcement (Beth Zhong) [p. 10] |
| 6:00 | Convene with prayer and worship | 8:12 | Personnel Committee |
| | Offering: Peace and Global Witness Fund [pp. 8-9] | 8:17 | General Presbyter (Joy Kaufmann) |
| 6:30 | Introductions: new ministers, elders and guests. Seating of corresponding members | 8:22 | Stated Clerk (Ginny Rainey) [p. 32]
2019 meetings; dates & places |
| 6:35 | Adoption of docket | 8:25 | Policy revisions [On website]
Candidate Examination Waiver
Seminary Indebtedness Policy
Plan for Study Leave for Pastors
Compensation in the Presbytery of
Huntingdon (includes Transitional Comp., Calls, CLPs, Christian Educators, Loans, Pulpit Supplies, Moderators, etc.)
Code of Conduct for Former Pastors
Continuing Membership and Validation of
Ministry Policy
Examination and Scrupling Policy
Affirm as is: Gloria Jean Smith Scholarship
Fund Policy; Certified Lay Preachers and
Commissioned Lay Pastors program |
| 6:40 | Minutes review (Katie Hopper)
June 26 stated meeting; July 10 special | | |
| 6:45 | Consent Agenda | | |
| 6:50 | 2017 Audit Report [pp. 14-15] | | |
| 7:00 | Treasurer Report (Judy Black) [pp. 7, 33-38] | | |
| 7:10 | Administration Umbrella Team (Carl Campbell) [pp. 13-27]
2019 Budget [pp. 16-19]
2019 Per Capita [p. 13]
Articles of Incorporation [pp. 20-22]
& Bylaws [pp. 23-27] | | |
| 7:25 | Youth Triennium: Helen Kester | | |
| 7:30 | Multi Media Report (Susan Ferguson) | | |
| 7:35 | Nominating Committee [on tables at registration] | | |
| 7:40 | Committee on Ministry (Katie Hopper) [pp. 28-31 and on tables at registration]
Contracts and calls | | |
| 7:50 | Krislund Report (Kealy Wassil) [pp. 4-6] | | |
| 8:00 | Leadership Umbrella Team | | |
| 8:05 | Discipleship Umbrella Team (Susan | | |
- **ORDER OF THE DAY****
- 9:00 New business
9:05 Adjournment
- Next Stated Meeting:**
Saturday Nov. 17, DuBois, 9:30 a.m..

CONSENT AGENDA

What is a consent agenda?

A consent agenda is made up of items that may be considered routine business that need action, but are unlikely to require debate. Items for inclusion on the consent agenda must be sent out in advance with the pre-presbytery mailing and clearly marked for the consent agenda.

Why is a consent agenda useful?

When the consent agenda is called for, the moderator will call for a motion to approve the entire consent agenda in one vote, thus saving presbytery time for items requiring more discussion.

BUT What if I wish to debate, discuss, ask for clarification on some part of the consent agenda?

Simply, rise to be recognized and request that that item be removed from the consent agenda. One person's request is all that is required. No second is required, no vote need be taken to remove the item.

Do not give the explanation of your concern, need for clarification, points to be emphasized or opposed at this time. The item will come up for consideration at the time when the remainder of that committee's report is made, and you will be afforded the opportunity to speak to the motion at that time.

#####

Items for the September 25, 2018 Consent Agenda:

From COM: Item 1, p. 28, Renewal of authority to officiate at Lord's Supper.; Item 2, p. 28, Rob Bruinooge and Mapleton Depot; Item 3, pp. 28-29, Al Holtzinger II and Grace U.C.C.; Item 4, pp. 29-31, Candy Dannaker and Milesburg and Bellefonte

From Stated Clerk: p. 32, 2019 presbytery meetings.

**ADMINISTRATION UMBRELLA TEAM
SEPTEMBER 25, 2018**

The Administration Umbrella Team

1. **2017 Full Financial Review:** Requests that presbytery receive the report of the Full Financial Review of the 2017 books. (*See management letter, pp. 14-15.*)
2. **2019 Per Capita:** Recommends that presbytery adopt a 2019 per capita of \$36.30, consisting of: \$25.05 for presbytery; \$2.30 for Synod of the Trinity; and \$8.95 for General Assembly. These figures are based on a projected December 31, 2018 membership of 4358.
3. **2019 Unified Budget:** Recommends that presbytery approve the attached proposed 2019 Administrative and Mission Budget of \$215,888.83 expenses and \$218,079.60. (*See proposed 2019 budget, pp. 16-19.*)
4. **Articles of Incorporation and Bylaws:** Having adopted a revision of our structure, we must bring our Articles of Incorporation and Bylaws into agreement with the new structure. The Articles of Incorporation will be filed with the Commonwealth of Pennsylvania. Attorney Ann Wood will be reviewing them for compliance with state law. This is the second reading. They need a two-thirds majority for passage. (*See pp. 20-27, for text of proposed Articles of Incorporation and Bylaws.*)

FOR INFORMATION:

1. **McVeytown:** AUT at its August 22 meeting reviewed and approved the HVAC improvements at the McVeytown Church in the amount of \$23,041. No borrowing is needed.
2. **Insurance:** Our insurance coverage, which was updated in 2017, was reviewed by AUT, which deems it adequate.

SESSION RECORDS REVIEW

WEDNESDAY, OCTOBER 3 IN CLUSTERS

**WEDNESDAY, OCTOBER 10 MAKEUP AND CENTRE
REGION AT PINE GROVE MILLS**



INDEPENDENT ACCOUNTANTS'S REVIEW REPORT

Board of Directors
The Presbytery of Huntingdon, Inc.
Tyrone, Pennsylvania

We have reviewed the accompanying financial statements of The Presbytery of Huntingdon, Inc., which comprise the statement of assets, liabilities and net assets on a modified cash basis as of December 31, 2017, and the related statement of revenue, expenses and changes in net assets on a modified cash basis for the year then ended and the related notes to the financial statements. A review includes primarily applying analytical procedures to management's financial data and making inquiries of company management. A review is substantially less in scope than an audit, the objective of which is the expression of an opinion regarding the financial statements as a whole. Accordingly, we do not express such an opinion.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with the modified cash basis of accounting; this includes determining that the modified cash basis of accounting is an acceptable basis for the preparation of financial statements in the circumstances. Management is also responsible for the design, implementation and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Accountant's Responsibility

Our responsibility is to conduct the review engagement in accordance with Statements on Standards for Accounting and Review Services promulgated by the Accounting and Review Services Committee of the AICPA. Those standards require us to perform procedures to obtain limited assurance as a basis for reporting whether we are aware of any material modifications that should be made to the financial statements for them to be in accordance with the modified cash basis of accounting. We believe the results of our procedures provide a reasonable basis for our conclusion.

Accountant's Conclusion

Based on our review, we are not aware of any material modifications that should be made to the accompanying financial statements in order for them to be in accordance with the modified cash basis of accounting.

Basis of Accounting

We draw attention to Note 1 of the financial statements, which describes the basis of accounting. The financial statements are prepared in accordance with the modified cash basis of accounting, which is a basis of accounting other than accounting principles generally accepted in the United States of America. Our conclusion is not modified with respect to this matter.

Other Matter - Supplementary Information

The supplementary information referenced in the table of contents is presented for purposes of additional analysis and is not a required part of the basic financial statements. Such information is the responsibility of management and was derived from, and relates directly to, the underlying accounting and other records used to prepare the financial statements. The supplementary information has been subjected to the review procedures applied in our review of the basic financial statements. We are not aware of any material modifications that should be made to the supplementary information. We have not audited the supplementary information and do not express an opinion on such information

A handwritten signature in cursive script that reads "Boyer & Ritter". The signature is written in black ink and is centered on the page.

State College, Pennsylvania
July 14, 2018

Presbytery of Huntingdon - Administrative Budget - 2019

Joy FT 3 mos., 2/3 time, 9 mos.

Total Per Capita - estimated 4358 members @ 36.30		158,195.40
General Assembly share - estimated 4358 members @ \$ 8.95		39,004.10
Synod share - estimated 4358 members @ \$ 2.30		10,023.40
Presbytery share - estimated 4358 members @ \$25.05		109,167.90
INCOME		
Per Capita		158,195.40
Other service to churches		1,200.00
Transfer from Fulton Fund		4,358.00
Transfer from Contingency Fund		4,686.20
Presby share of Unified, Select, & Designated Mission Giving		25,640.00
Partnership with the Presbytery Fund		10,000.00
Excess 2018 Income - GP serving congregation 4 mos. @ 3000		14,000.00
TOTAL INCOME		218,079.60
EXPENSES		
PER CAPITA		
GA - EST. 4358 members * \$8.95	39,004.10	
Synod - EST. 4358 * 2.30	10,023.40	
		49,027.50
PERSONNEL 2.5% increase		
General Presbyter FT 3 mos., 3/4 time 9 mos.		
Salary	41,908.82	
Employer 403(b) contribution	4,000.00	
Housing allowance	12,000.00	
SECA Offset	4,124.02	
GP Total Compensation	62,032.84	
Board of Pensions dues 37%	19,946.26	
GP Annual conferences	1,250.00	
GP Study Leave	1,000.00	
GP Travel Expense	5,500.00	
GP - Other	100.00	
GP - Discretionary	250.00	
GP Ecumenical Activities	250.00	
Total General Presbyter	90,329.10	
Office Assistant		
Wages	13,800.17	
FICA taxes	1,055.71	
Total Office Assistant	14,855.88	
Stated Clerk		
Wages	13,409.00	
FICA taxes	1,025.79	
Stated Clerk Conferences	1,250.00	
Total Stated Clerk	15,684.79	
Treasurer		
Wages	14,789.45	
FICA taxes	1,131.39	
Total Treasurer	15,920.84	
Benefits for Staff	930.72	
Total Personnel	137,721.33	
OFFICE		
Audit	5,665.00	

New BofP Menu Benefits- Eyewear coverage; group term insurance; donation to part-time staff's 403(b)s.

Cleaning	1,100.00	
Computer Repair/IT support	1,800.00	
Equipment Maintenance Contract	300.00	
Insurance/Worker's Comp	2,500.00	
Internet Provider	1,900.00	
Memberships and Subscriptions	200.00	
Postage and Shipping	700.00	
Rent	6,000.00	
Resource Materials/Website	200.00	
Resource Center Supplies	50.00	
Staff Training	200.00	
Supplies and Equipment	1,250.00	
Telephone	1,750.00	
Travel for Office	450.00	
Utilities	4,000.00	
Volunteer Fire Companies	100.00	
Total Office	<u>28,165.00</u>	
COMMITTEES		
Mileage	250.00	
Materials	150.00	
Communications	150.00	
Total Committees	<u>550.00</u>	
STATED MEETINGS		
Honorarium - Custodian	125.00	
Honorarium - Organist	200.00	
Moderator Gift	100.00	
Total Stated Meetings	<u>425.00</u>	
TOTAL OFFICE & PERSONNEL	<u>215,888.83</u>	
NET INCOME		<u>2,190.77</u>

PRESBYTERY OF HUNTINGDON - MISSION BUDGET

	Income	2019 Expenses	
INCOME			
1 General/Unified Mission giving - 55%	19,500.00		
2 Directed Mission giving to Presbytery	16,750.00	36,250.00	
3 Partnership for the Presbytery	10,000.00	10,000.00	
3 Designated Mission giving to Presbytery			
4 Office support	1,200.00		
5 GP Resourcing to congregations & Pastors	640.00		
6 Resource Center	50.00		
8 Total designated Mission Giving		1,890.00	
TOTAL PRESBYTERY MISSION INCOME			
9 Synod Church Redevelopment Grant		1,225.00	
10 Total Presbytery Mission Income		49,365.00	
EXPENSES			
Paid from Unified Mission giving			
11 Presbytery missions			
12 Krislund		11,500.00	
13 Youth Triennium		500.00	
14 Breezewood Truck & Traveler		500.00	
Total to Presbytery Missions			12,500.00
15 Presbytery Office			
16 GP Resourcing to congregations & Pastors		9,000.00	
17 Office		13,568.82	
18 Resource Center		3,071.18	25,640.00
19 Partnership with the Presbytery Fund		10,000.00	10,000.00
Total for Administrative Budget			35,640.00
20 TOTAL GENERAL/UNIFIED			48,140.00
21 Committed using Synod Grant and New Covenant funds as needed			
22 Church Redevelopment Project		1,225.00	
23 Committed using designated donations and Unified as needed			49,365.00
24 Pakh 5 Nan Partnership		3,100.00	

Expected Mission Giving is based on 2017 actual and 2018 actual to-date and pledges.

Additional Select Mission Giving to Presbytery

For Church Redevelopment project only

To support missions AND Administrative

25 GA Pass through giving to GA, Synod and Specified Missions

26	38% Unified Mission giving	13,850.00
27	Directed & Designated	11,980.00
28 Synod		
29	7% Unified Mission giving	2,550.00
30	Directed & Designated	1,345.00
31 GA Extra		
32	Breezewood Truck & Traveler Ministry	3,000.00
33	Hunger	
34	Krislund Camp - Presbytery Support	12,500.00
35	Krislund Camp - FTF	1,550.00
36	Krislund Camp - Scholarships	
37	Mission Interpreters	110.00
38	Pak 5 Nan Special	1,000.00
39	Presbyterian Home Chaplain	1,800.00
40	Presbyterian Home Charitable Care	12,500.00
41	Fund for Theological Education	
42 Special Offerings		
43	Presbyterian Homes Spring Offering	
44	Presbyterian Homes Fall Offering	
45	Presbyterian Hunger Fund	
46	Pentecost	
47	Peace & Global Witness	
48	One Great Hour of Sharing	
49	Christmas Joy	
50	Disaster Relief - World-wide, US,	

GA, 66.7%
 Presby, 33.3%

Spring - Auxiliaries;
 Fall - Charitable Care

Congregation may keep 40% for local
 project : youth ministries and children-at-
 risk

Part to Peacemaking, part
 to World Mission;
 congregation may keep
 25% for local Peacemaking
 project

**ARTICLES OF INCORPORATION
of The Presbytery of Huntingdon, Inc.
amended**

PREAMBLE

The original Articles of Incorporation of the Presbytery of Huntingdon, were filed in the office of the Prothonotary of the Court of Common Pleas in and for Huntingdon County, March 8, 1895, and filed as amended April 7, 2004. In order to accommodate certain changes that have naturally evolved, it is the desire of the Presbytery of Huntingdon to amend its Charter, and its Articles of Incorporation the Charter to read as follows:

**Article I:
Name**

The name of the corporation is "The Presbytery of Huntingdon, Inc.", hereinafter referred to as the "Corporation."

**Article II
Type**

The Corporation is a non-profit religious corporation.

**Article III
Duration**

The period of duration of the Corporation is perpetual.

**Article IV
Purposes**

The purposes for which the Corporation is formed are more fully set forth in the Constitution of the Presbyterian Church (U.S.A.), the proclamation of the gospel for the salvation of humankind; the shelter, nurture, and spiritual fellowship of the children of God; the maintenance of divine worship; the preservation of the truth; the promotion of social righteousness and the exhibition of the Kingdom of Heaven to the world. In furtherance of the Constitution of the Presbyterian Church (U.S.A.) and the purposes stated above, the Corporation shall exercise powers as set out herein.

**Article VI
All Property Held in Trust for the Presbyterian Church (U.S.A.)**

All property, both real or personal, held by or for the Presbytery, whether title is lodged in the Corporation, the Board of Trustees or a trustee, or an unincorporated association, and whether the property is used in programs of the Presbytery or retained for the production of income, is held in trust nevertheless for the use and benefit of the Presbyterian Church (U.S.A.)

**Article VII
Powers and Duties**

The Corporation shall have the powers and duties granted by the Constitution of the Presbyterian Church (U.S.A.)

- To receive, hold, encumber, manage and transfer property, real or personal for the Presbytery;
- To accept and execute deeds of title to such property;
- To hold and defend title to such property; and
- To manage any permanent special funds for the furtherance of the purposes of the Presbytery.

The powers and duties of the Trustees shall not infringe upon the powers and duties of the Presbytery of Huntingdon and such powers and duties shall be exercised in conformity with the Constitution of the Presbyterian Church (U.S.A.).

Article VIII Restriction on Corporations; Exempt from Federal Taxation

No part of the assets of the Corporation shall inure to the benefit of, or be distributable to its members, trustees, officers, or other private persons, except that the Corporation shall be authorized and empowered to pay reasonable compensation for services rendered and to make payments and distributions in furtherance of the purposes of the Corporation. No substantial part of the activities of the Corporation shall be the carrying on of propaganda, or otherwise attempting to influence legislation, and the Corporation shall not participate in, or intervene in (including the publication or distribution of statements) any political campaign on behalf of or in opposition to any candidate for public office. Notwithstanding any other provision of these articles, the Corporation shall not carry on any other activities not permitted to be carried on

- (a) by a corporation exempt from federal income tax under Section 501(c)(3) of the Internal Revenue Code or corresponding section of any future federal tax code, or
- (b) by a corporation, contributions to which are deductible under Section 170 (c)(2) of the Internal Revenue code, or corresponding section of any future federal tax code.

Article IX Private Inurement of Surplus Funds in the Event of Sale of Assets or Dissolution of the Corporation is Prohibited

In the event of the dissolution, liquidation, or abandonment of the Corporation, its property shall not go to its trustees, directors, members, or officers, nor shall it inure, directly or indirectly, to the benefit of any trustee, director, member, officer, or other private individual to any extent whatsoever. In such event, all such property shall go to The Presbyterian Church (U.S.A.), or its successor, which shall then, and in that event be charged with using all such property for a charitable or religious purpose then exempt under Section 501(c)(3) of the Internal Revenue Code. Any assets not so distributed by the Trustees shall be distributed by the Court of Common Pleas of the county in which the Corporation's principal office is then located exclusively for purposes described in Section 170(c)(2)(B) of the Code. The use of any surplus funds for private inurement to any person in the event of a sale of the assets or dissolution of the Corporation is expressly prohibited.

Article X Members

Only minister members on the active roll or member-at-large rolls of the Presbytery and communicant members on the active roll of a member church of the Presbytery shall be members of the Corporation and eligible for election as Trustees.

Article XI Trustees

The directors of the Corporation are designated Trustees. The Trustees shall be those persons who are elected and serving as members of the *Committee on Presbytery Life* of the Presbytery of Huntingdon. They must be eligible under civil law.

Article XII Officers

The following offices are hereby established for the Corporation: *chairperson of the Committee on Presbytery Life–President*; *a trustee to be elected by the Committee on Presbytery Life–Vice President*; Stated Clerk–Secretary; and Treasurer. The bylaws identify and provide for the method of election or appointment of the officers of the Corporation.

Article XIII Bylaws

The bylaws of the Corporation shall be in conformity with the Constitution of the Presbyterian Church (U.S.A.) as it is now or shall be, from time to time, amended, established, made, and declared by the authority of the Presbyterian Church (U.S.A.). The bylaws will be adopted by the members of the Corporation and may be amended or repealed by the members of the Corporation but must at all times and in all respects remain in conformity with the Constitution of the Presbyterian Church (U.S.A.)

Article XIV Registered Office and Agent

The address of the Corporation's Registered Office and the name of its initial Registered Agent at this address is

Virginia F. Rainey, Stated Clerk
Presbytery of Huntingdon
1319 Logan Avenue
Tyrone, PA 16866

Article XV Amendments

The Articles of Incorporation of the Corporation may be amended or added to or new Articles of Incorporation may be adopted, by the affirmative vote of two-thirds of the members of the Corporation, present and voting at a regularly called meeting of the Corporation; provided that the Articles of Incorporation must at all times and in all respects remain in conformity with the Constitution of the Presbyterian Church (U.S.A.) and the laws of the Commonwealth of Pennsylvania.

CORPORATE BYLAWS OF THE PRESBYTERY OF HUNTINGDON

PREAMBLE

The original Bylaws of the Presbytery of Huntingdon were written at the time that the Articles of Incorporation of the Presbytery of Huntingdon were filed in the office of the Prothonotary of the Court of Common Pleas in and for Huntingdon County, March 8, 1895. In order to accommodate certain changes that have naturally evolved, it is the desire of the Presbytery of Huntingdon to amend its Bylaws to conform to these changes and its Articles of Incorporation, as revised and filed [newest date], the Bylaws to read as follows:

Article I

Purposes, Formation, Limitations, Powers and Duties, Property

Section 1. **Purpose.** The purposes for which the Corporation is formed are as more fully set forth in the Constitution of the Presbyterian Church (U.S.A.) and the Articles of Incorporation of the Presbytery of Huntingdon.

Section 2. **Formation.** The Corporation is formed by the Presbytery of Huntingdon pursuant to the Constitution of the Presbyterian Church (U.S.A.). The Presbytery of Huntingdon is a member presbytery of the Presbyterian Church (U.S.A.) in the Synod of the Trinity.

Section 3. **Authority.** In carrying out such purposes, the Trustees and the Corporation shall be under the authority of the Presbytery and shall, at all times and in all respects, conform to and support the Constitution of the Presbyterian Church (U.S.A.) as it is now or shall be and subject to the laws of the Commonwealth of Pennsylvania.

Section 4. **Limitation of Powers and Duties.** The powers and duties of the Corporation and its Trustees shall not infringe upon the powers and duties of the Presbytery.

Section 5. **Powers and Duties.** The Corporation shall have the powers and duties granted by the Constitution of the Presbyterian Church (U.S.A.) and the Articles of Incorporation of the Presbytery of Huntingdon:

- To receive, hold, encumber, manage, and transfer property, real or personal, for the church;
- To accept and execute deeds of title to such property;
- To hold and defend title to such property;
- To manage any permanent special funds for the furtherance of the purposes of the church.

In addition, to the extent not included in the above and not inconsistent with the Constitution of the Presbyterian Church (U.S.A.), the Corporation shall have all of the general powers of a non-profit religious corporation in the Commonwealth of Pennsylvania.

Section 6. **All Property Held in Trust.** All property, both real and personal, is held in trust for the use and benefit of the Presbyterian Church (U.S.A.).

Article II Members

Eligibility for Membership. Only minister members of the Presbytery of Huntingdon on the rolls of active members and members-at-large and the duly elected commissioners attending a meeting of the Presbytery shall be permitted to vote at meetings of the corporation.

Article III Trustees

Section 1. **Qualification; Election.** The directors of the Corporation are designated Trustees. The initial Board of Trustees shall be those persons named in the Articles of Incorporation. Thereafter, the membership of the Board of Trustees shall be identical to the membership of the *Committee on Presbytery Life* in active service. Election by the Presbytery as a member of the *Committee on Presbytery Life* shall constitute a person a Trustee of the Corporation.

Section 2. **Ex officio members:** The General Presbyter, the Stated Clerk and the Treasurer *of Presbytery* shall serve on the board ex officio and without vote.

Section 3. **Removal.** Termination for any cause of the active service of a person on the *Committee on Presbytery Life* shall automatically terminate such person as a Trustee of the Corporation.

Section 4. **Power and Authority.** The Board of Trustees shall have power and authority to carry out the affairs of the Corporation and in so doing may elect or appoint all necessary committees *of the Corporation*; may employ all such employees as shall be requisite for the conduct of the affairs of the Corporation; may fix the compensation of such persons; may prescribe the duties of such persons; and may dismiss any appointive officer or agent of the Corporation without previous notice. The Board of Trustees may, in the absence of an officer, delegate that officer's powers and duties to any other officer or a trustee for the time being.

a. The Trustees shall report annually to the Corporation (1) the income and expenses for the previous fiscal year, (2) encumbrances owed, and (3) an exhibit of the real property, trust funds, investments and other assets of the Presbytery.

b. The books and accounts of the Trustees shall be open to the inspection of members of the Corporation, and Presbytery shall at all times have access thereto.

c. **Checks, Notes, Drafts, Etc.** The Board of Trustees shall prescribe the manner of making signature or endorsement of bills of exchange, notes, drafts, checks, acceptances, obligations, and other negotiable paper or other instruments for the payment of money and designate the officer or officers, agent or agents, who shall be authorized to make, sign, or endorse the same on behalf of the Corporation.

Article IV Meetings of the Board of Trustees

Section 1. **Meetings and Procedures.** The meeting requirements and provisions of the Constitution of the Presbyterian Church (U.S.A.) shall govern.

Section 2. **Notices.** Notices of the time and place and, in case of special meeting, the purpose of every

meeting of the Board of Trustees shall be in writing and shall be duly sent, mailed, emailed or otherwise delivered to each Trustee not less than seven (7) days before the meeting, provided that no notice of any regularly scheduled or adjourned meeting need be given.

Section 3. **Quorum.** A majority of the Trustees shall constitute a quorum for the transaction of business.

Section 4. **Special Meetings.** Special meetings may be held at any time upon the call of Presbytery, the President of the Trustees, or of not less than one-third of the Trustees then in office.

Section 5: **Electronic meetings.** Between scheduled meetings, at the discretion of the *Chairperson of the Committee on Presbytery Life or the Stated Clerk*, the *Committee on Presbytery Life* may meet via electronic means. Decisions taken by such means must be ratified by the *Committee on Presbytery Life* at its next stated meeting.

Article V Meeting of Members

Section 1. **Annual Meeting.** The annual meeting of the Corporation shall be held at *a stated meeting of the Presbytery prior to the end of June*. Corporate business may be conducted at any stated or called meeting of the Presbytery.

Section 2. **Special Meetings:** Special Corporate meetings may be called by the Trustees or the Presbytery. All such calls shall state clearly the purpose of such meeting, and no other matter save that specified in the call may be considered.

Section 3. **Procedural Requirements.** The meetings of the members shall be conducted to conform to the procedural requirements of meetings of the Presbytery and the provisions of the Constitution of the Presbyterian Church (U.S.A.). In addition to those requirements and provisions, these bylaws provide specific guidance for the Corporation. *The most recent edition of* Roberts Rules of Order (Newly Revised) shall be used for parliamentary guidance.

Section 4. **Presiding officer.** The President of the Board of Trustees or other member(s) of the Board designated by it shall convene meetings of the corporation and shall preside.

Section 5: **Quorum:** A quorum of the Corporation shall be any three minister members and the *ruling* elder members present, provided that at least three churches are represented by *ruling* elders.

Section 6. **Proxy Voting.** Voting by proxy is prohibited.

Section 7. Meetings of committees and teams: Meetings of committees and teams of presbytery may be held in person or by any means of technology that provides conditions of opportunity for simultaneous aural communications among all participating members. Such technology may include, but is not limited to, use of conference telephone or electronic video screen. Participation in a meeting through use of conference telephone or electronic video screen, etc., constitutes participation at a meeting as long as all participants in the meeting are able to hear one another.

Article VI Corporate Officers

Section. 1. **Officers.** The President of the Corporation and Chairperson of the Board of Trustees shall be the Chairperson of the *Committee on Presbytery Life*, as provided by the Presbytery. The Stated Clerk shall serve as Secretary of the Corporation. The Presbytery Treasurer shall serve as Treasurer of the Corporation. The Board may also appoint such other officers and agents as may be deemed necessary for the transaction of the affairs of the Corporation. The same person may hold any two offices except those of President and Secretary.

Section 2. **Term.** The term of office shall be as determined by the Presbytery. The President of the Corporation shall be elected for a term co-terminus with his or her chairmanship of the *Committee on Presbytery Life*. The Secretary shall be elected for a term co-terminus with his or her term as Stated Clerk. The Treasurer shall be elected for a term co-terminus with his or her employment as Treasurer of the Presbytery. Any and all other officers shall be elected for a term co-terminus with their election by Presbytery as members of the *Committee on Presbytery Life*. The Secretary may be re-elected to additional terms co-terminus with his or her election by Presbytery as Stated Clerk.

Section 3. **Powers and Duties.** The officers of the Corporation shall respectively have such powers and perform such duties in the management of property and affairs of the Corporation, as conferred by the Board of Trustees. No action taken by the officers shall infringe upon the authority of the Presbytery and all actions shall be in conformity with the Constitution of the Presbyterian Church (U.S.A.).

Article VII *Restriction on Corporations; Exempt from Federal Taxation*

No part of the assets of the Corporation shall inure to the benefit of, or be distributable to its members, trustees, officers, or other private persons, except that the Corporation shall be authorized and empowered to pay reasonable compensation for services rendered and to make payments and distributions in furtherance of the purposes of the Corporation. No substantial part of the activities of the Corporation shall be the carrying on of propaganda, or otherwise attempting to influence legislation, and the Corporation shall not participate in, or intervene in (including the publication or distribution of statements) any political campaign on behalf of or in opposition to any candidate for public office. Notwithstanding any other provision of these articles, the Corporation shall not carry on any other activities not permitted to be carried on

(a) by a corporation exempt from federal income tax under Section 501(c)(3) of the Internal Revenue Code or corresponding section of any future federal tax code, or

(b) by a corporation, contributions to which are deductible under Section 170 (c)(2) of the Internal Revenue code, or corresponding section of any future federal tax code.

Article VIII Fiscal Year, Seal, Office

Section 1. **Fiscal Year.** The fiscal year of the Corporation shall be January 1-December 31.

Section 2. **Seal.** The Board of Trustees shall provide a suitable corporate seal for use by the Corporation if deemed appropriate.

Section 3. **Office.** The principal office and mailing address of the Corporation is Presbytery of

Huntingdon, *1319 Logan Avenue, Tyrone, PA 16686*, or as afterward determined by the Board of Trustees.

Article IX Indemnification of Trustees and Officers

Each Trustee and officer of the Corporation shall be indemnified by the Corporation against expenses reasonably incurred in connection with any action, suit or proceeding to which the Trustee or officer may be made a party by reason of being or having been a Trustee or officer of the Corporation (whether or not he or she continues to be a Trustee or officer at the time of incurring such expenses) except in relation to matters as to which he or she shall finally be adjudged in such action, suit or proceeding to be personally liable. The foregoing right of indemnification shall not be exclusive of other rights to which any Trustee or officer may be entitled as a matter of law.

Article X Amendments

These bylaws may be amended, subject to the laws of the Commonwealth of Pennsylvania and the Constitution of the Presbyterian Church (U.S.A.) at any stated meeting, or at any special meeting called for that purpose, of the Corporation, by a two-thirds vote of the members of the Corporation present, provided that a full copy of the proposed changes shall have been distributed in writing in connection with the call of the meeting. The bylaws must at all times and in all respects remain in conformity with the Constitution of the Presbyterian Church (U.S.A.).

Article XI Dissolution

Section 1. If the Presbytery be formally dissolved by the General Assembly of the Presbyterian Church (U.S.A.), all such property, both real and personal, present and future, as the Corporation may have shall be vested in and be the property of the Presbyterian Church (U.S.A.), and shall be held, used and applied for such uses, purposes and trust as the Presbyterian Church (U.S.A.) may direct, limit and appoint, or such property may be sold or disposed of as the Presbyterian Church (U.S.A.) may direct in conformity with the Constitution of the Presbyterian Church (U.S.A.).

Section 2. In the event of the dissolution, liquidation, or abandonment of the Corporation, its property shall not go to its trustees, directors, members, or officers, nor shall it inure, directly or indirectly, to the benefit of any trustee, director, member, officer, or other private individual to any extent whatsoever. The use of any surplus funds for private inurement to any person in the event of a sale of the assets or dissolution of the Corporation is expressly prohibited.

COMMITTEE ON MINISTRY
September 25, 2018

The Committee on Ministry recommends that presbytery approve the following motions:

1. Renewal of authority to officiate at the Lord's Supper: That presbytery reauthorize the following ruling elders to officiate at the Lord's Supper in our congregations until October 1, 2018: Lamarr Adamson, Richard Barkley, Carl S. Bittner, Jr., Martha Bloom, Gerald Branthoover, Bill Conway, Candy Dannaker, Thalia Fleetwood, Richard Ginter, Al Holtzinger, Jr., Stan Howes, Gary Jewart, Janet Kephart, Murray Laite, Ken Lynch, Leanne Gill Peters, Dave Shobert, Kate Sillman, Barbara Vandewater, and Rick Woomer.

2. Rob Bruinooge and Mapleton Depot: That presbytery:

- a. Approve a contract between the session of the Mapleton Depot Presbyterian Church and the Rev. Rob Bruinooge, effective October 1, 2018 for up to twelve months. Terms of service will be \$60 per week for worship leadership, moderatorial services, and emergency visitation.
- b. TERMINATION, SEVERANCE, AND EXTENSION OF CONTRACT
 - (1) Any party to this agreement may terminate this contract upon thirty days written notice to the other. Notice is to be delivered in person or by certified mail.
 - (2) Should this agreement be terminated by the temporary supply pastor, for any reason, before the normal term (one calendar year) of the contract has expired, the session shall not be obligated to him financially or otherwise beyond the period of the thirty (30) days notice, which he is required to give.
 - (3) Should this contract be terminated by the session before the end of the term, the session agrees to continue the temporary supply pastor's compensation for the thirty (30) days beyond the termination date.
 - (4) This contract may be extended or changed, as mutually agreed upon by the session, the Presbytery of Huntingdon, and the temporary supply pastor. Failure to extend the contract or notice of non-renewal of the contract shall be considered notice of termination.
- c. Re-appoint the Rev. Rob Bruinooge as moderator of the Mapleton Depot Presbyterian Church, effective October 1, 2018.

3. Ruling Elder Albert J. Holzinger II and Grace U.C.C.: That presbytery Approve the renewal of the contract between ruling elder Albert J. Holtzinger, II and Grace U.C.C., effective October 1, 2018, for up to twelve months. (*Summary of terms of service; full terms of service in C.O.M. minutes October 28, 2018, pp. 83-88.*)

1. Albert J. Holtzinger II, certified lay pastor within the bounds of the Presbytery of Huntingdon, will fill the pulpit **to lead** Sunday worship services effective October 1, 2018 for up to twelve months, except when leave has been granted. He shall be paid \$150 weekly for such service. Such compensation is to be considered a "housing allowance".

2. Should the church ask Mr. Holtzinger to lead any special worship services (i.e. Christmas Eve) during the 12 months covered by this agreement, he shall be compensated at the rate of **\$30/hour** for preparation and leadership of said services with a minimum five hours payment assured.
3. Mr. Holtzinger is willing to commit up to five hours per calendar week for additional duties such as visitation to hospitals, nursing homes, and those convalescing at home. Compensation for this time shall be at the rate of \$25 per hour or any portion thereof with Mr. Holtzinger supplying a written report of the time required for such duties.
4. The pastor will officiate at normally scheduled communion services as part of his worship leadership.
5. Funerals: If asked by relatives of the deceased, he will officiate at funerals provided he is not required to miss regularly scheduled classes at the Pennsylvania State University, where he is under contract to teach. The Consistory understands that Mr. Holtzinger will be unavailable for any duties during those times when he is scheduled to teach.
6. Mr. Holtzinger agrees to attend the monthly Consistory board meeting when invited.
7. Extraordinary circumstances beyond those listed above that require the pastor's presence shall be compensated for at the rate agreed to in item #4.
8. For those times when Mr. Holtzinger is required to use his personal automobile to perform services covered in this memorandum of understanding, he shall receive compensation for mileage at the rate currently allowed by the IRS. Such mileage will be based upon travel from and to the Grace United Church of Christ at 8th Ave. and 23rd St., Altoona, PA.
9. Mr. Joseph Eichenlaub shall be the contact between the pastor and the Consistory of the church regarding the "Commissioned Lay Pastor Job Description" and the "Commissioned Lay Pastor Contract."

SEVERANCE, TERMINATION, AND EXTENSION OF CONTRACT

Either the [appropriate Grace authority], the Commissioned Lay Pastor, the [appropriate Penn West authority], or the Committee on Ministry of the Presbytery of Huntingdon may terminate this contract upon thirty-day written notice to the other parties. Notice must be delivered in person or by certified mail.

4. **Ruling elder Candace Dannaker and Milesburg and Bellefonte:** That presbytery approve the temporary supply contract between ruling elder Candace Dannaker and the sessions of Milesburg and Bellefonte Presbyterian Churches for up to eight months, effective October 5, 2018, renewable, if the way be clear. Note: COM has approved this contract for either temporary supply or for commissioned lay pastor. At the time of the packet, the desire of the ruling elder was for a temporary supply contract.

Terms of service:

I. SPECIFIC RESPONSIBILITIES OF PASTOR

- A. **Worship leadership:** The temporary supply pastor will lead regular Sunday worship, including preaching each Sunday at each church. She will lead funerals and special services as required.
- B. **Visitation:** The temporary supply pastor will visit the sick and shut-ins in their homes, in hospitals, or in nursing homes.
- C. **Sacraments:** The temporary supply pastor will officiate at the Lord's Supper at session-approved times. Accompanied by an elder, will administer the Lord's Supper to those shut-ins at home, in hospitals, or in nursing homes.
- D. **Session:** The temporary supply pastor will not moderate the session and is not required to attend all session meetings, but will provide a summary of her visits and activities to each session monthly.

II. SPECIFIC RESPONSIBILITIES OF CONGREGATIONS & SESSIONS

- A. Both sessions agree to obtain the services of an approved supply pastor for the occasions when the temporary supply pastor is not in the pulpit.
- B. Cooperate with and support the temporary supply pastor and assume responsibility for attending worship services and meetings and ongoing financial support of the ministry and mission of the church.
- C. Encourage representation at presbytery meetings by the temporary supply pastor and ruling elder commissioners.

III. RELATIONSHIPS: The temporary supply pastor is accountable to each session, relates to the congregations as pastor, and is accountable to the Presbytery of Huntingdon through the Committee on Ministry.

IV. TIME REQUIREMENTS: Fifteen hours per week, per church, for a total of thirty hours per week.

V. FINANCIAL TERMS OF SERVICE

- A. Cash salary: \$15 per hour for a total of thirty hours per week or \$450.00. This amount will be paid half by each church or \$225 per week per church.
- B. Mileage reimbursement at standard I.R.S. rate (vouchered)
- C. Vacation: Temporary supply pastor shall have the entire month of January as paid vacation
- D. Other time off: Sick day or vacation day requests will be handled on an individual basis.
- E. Hours above and beyond: Compensation for hours worked beyond the contracted time shall be paid at the rate of \$15 per hour.

VI. EXTENSION, TERMINATION & SEVERANCE

- A. This contract may be renewed with the consent of all parties.
- B. Either session, temporary supply pastor, or presbytery may terminate this contract upon thirty-days written notice to the others. Notice is to be delivered in person or by certified mail.
- C. Should this agreement be terminated by the temporary supply pastor for any reason before the normal term of the contract has expired, the churches shall not be obligated to her financially or otherwise beyond the period of thirty (30) days' notice which she is required to give.
- D. Should this contract be terminated by the churches or the presbytery before the end of the term, the churches agree to continue the temporary supply pastor's salary, including all benefits for the thirty (30) days following the notice. A vote by the congregations to call a

designated pastor OR by the sessions to hire an interim pastor shall be considered notice of termination of the contract.

5. Cindy Carlisle and Hollidaysburg Presbyterian Church: The interim services contract between the Rev. Cynthia Carlisle and the session of the Hollidaysburg Presbyterian Church comes to an end September 30, 2018. Committee on Ministry expresses its appreciation for her service among us. The Committee on Ministry recommends that presbytery transfer the Rev. Cynthia Carlisle to the member-at-large roll effective October 1, 2018.

FOR INFORMATION:

1. **Earl Stewart:** The Rev. Earl B. Stewart was transferred to the Presbytery of Riverside at his request by COM , effective August 29, 2018.
2. **Douglas Elder:** COM voted to honorably retire the Rev. Douglas Elder effective October 1, 2018.

COM & CPM-RELATED POLICIES WILL BE FOUND ON THE PRESBYTERY WEBSITE with the Packet. Check on the tabs on the left side of the homepage.

Please read and come ready to make suggestions or vote to approve.

**STATED CLERK
SEPTEMBER 25, 2018**

FOR ACTION: The stated clerk requests that presbytery approve the
2019 Presbytery dates and sites:

- a. Saturday, January 26, 2019, 9:30 a.m., State College (Snow date February 2)
- b. Tuesday, March 26, 6:00 p.m., Milesburg
- c. Tuesday, June 25, 6:00 p.m., Clearfield
- d. Tuesday, September 17, 6:00 p.m., East Kish
- e. Saturday, November 9, 9:30 a.m., Providence

FOR INFORMATION:

Clearfield: The administrative commission to install the Reverend James Hopper as pastor of the Clearfield Presbyterian Church met on March 11, 2018, at 3:00 p.m. and installed the Rev. James Hopper as pastor of the Clearfield Presbyterian Church. Members of the commission were Rev. Rob Bruinooge, Rev. Katie Hopper, Rev. Joy Kaufmann, Rev. Sarah Sedgwick, and ecumenical representative Rev. Robert Achey, American Baptist; and ruling elders Dick Barkley (Clearfield), Gary Jewart (Curwensville), Janet Kephart (Osceola Mills), and Kate Sillman, Moderator (Winburne).

Records: The records of the McAlevy's Fort Presbyterian Church, including session and congregational minutes, 1981-2018, and register, 1961-2018, have been deposited at the Presbyterian Historical Society. The records have been digitized. A copy is maintained by the PHS and another is on file at the presbytery office. A copy was given to Stone Valley Bible Church.

POLICIES

As part of the restructure of the Presbytery, COM, Council, and AUT have re-examined our policies. They are making recommendations for updating our policies to bring them into harmony and consistency with our new Manual of Operations and the current Book of Order.

You have previously adopted updates to many of our financial policies. At this meeting, you will begin to update policies affecting the work of COM and CPM.

We recognized that there are many policies and the time is running late when brains are not at their peak efficiency.

Therefore, Council, the Stated Clerk, the General Presbyter and the Moderator recommend that discussion of policies be terminated at 9:00 p.m. That policies that have not been dealt with by 9:00 p.m. be tabled until the November 17 presbytery meeting. That New Business and Adjournment be the order of the day at 9:00 p.m.

BUDGETED INCOME	BUDGET 18	August	YTD	Outstanding PC
Per Capita (4526) @ \$35.70	\$161,578.20			2018
Adjusted Actual Per Capita (4558)	\$162,720.60	\$ 9,279.96	\$ 114,324.89	\$ 48,224.46
2018 Per Capita paid in 2017			\$ 171.25	
Per Capita - 2017			\$ 1,370.03	2017
			\$ -	wrote off
			\$ -	\$ 1,221.06
Transfer from Fulton Fund	\$ 4,526.00	\$ -	\$ -	\$ 4,526.00
Transfer from Contingency	\$ 2,000.00	\$ -	\$ -	\$ 2,000.00
GP Service to Congregations	\$ 22,000.00	\$ 4,500.00	\$ 36,000.00	\$ (14,000.00)
Fee for Service to church	\$ 1,200.00	\$ 100.00	\$ 800.00	\$ 400.00
Partnership with the Presbytery Fund	\$ 10,000.00		\$ 3,000.00	\$ 7,000.00
Mission Subsidy for GP Resourcing	\$ 12,000.00	\$ 1,000.00	\$ 8,000.00	\$ 4,000.00
Mission Subsidy for Resource Center	\$ 5,897.42	\$ 491.45	\$ 3,931.60	\$ 1,965.82
Mission Support for Office	\$ 16,467.58	\$ 1,372.30	\$ 10,978.40	\$ 5,489.18
TOTAL	\$236,811.60	\$ 16,743.71	\$ 178,404.92	\$ 55,337.34
PYMT PER CAPITA				
				Budget
GA (\$7.73 @ 4526)	\$ 34,985.98			
Adjusted GA (\$7.73 @ 4558)	\$ 35,233.34	\$ 8,808.34	\$ 26,425.02	\$ 8,808.32
Synod (\$2.30 @ 4526)	\$ 10,409.80			
Adjusted Synod (\$2.30 @ 4726)	\$ 10,869.80	\$ 2,620.85	\$ 7,862.55	\$ 3,007.25
PRESBYTERY OFFICE PERSONNEL				
General Presbyter				
GP-Salary	\$ 59,326.03	\$ 1,993.42	\$ 29,413.80	\$ 29,912.23
GP-Housing	\$ 12,000.00	\$ 3,927.34	\$ 18,245.69	\$ (6,245.69)
GP-SECA	\$ 5,456.44	\$ 454.70	\$ 3,635.26	\$ 1,821.18
GP- 403(b) employee contribution	\$ 4,000.00	\$ 333.34	\$ 2,666.72	\$ 1,333.28
GP-Board of Pensions	\$ 26,390.63	\$ 2,199.22	\$ 17,593.76	\$ 8,796.87
Office Assistant				
OA-Wages	\$ 13,463.58	\$ 1,023.05	\$ 8,637.65	\$ 4,825.93
OA-FICA	\$ 1,029.96	\$ 78.27	\$ 660.53	\$ 369.43
Stated Clerk				
SC Wages	\$ 13,081.95	\$ 1,021.80	\$ 9,184.41	\$ 3,897.54
SC-FICA	\$ 1,000.77	\$ 78.17	\$ 702.39	\$ 298.38
Presbytery Treasurer				
PT-Wages	\$ 14,428.74	\$ 1,130.40	\$ 8,557.81	\$ 5,870.93
PT-FICA	\$ 1,103.80	\$ 86.47	\$ 654.41	\$ 449.39
Total Personnel	\$151,281.90	\$ 12,326.18	\$ 99,952.43	\$ 51,329.47
PRESBYTERY OFFICE EXPENSES				
Audit	\$ 5,500.00	\$ 1,500.00	\$ 5,500.00	\$ -
Cleaning	\$ 1,100.00	\$ 120.00	\$ 720.00	\$ 380.00
Computer Replacement	\$ -		\$ -	\$ -
Computer Repair/Tech Support	\$ 1,800.00	\$ 85.00	\$ 1,009.75	\$ 790.25
Discretionary Fund	\$ 250.00		\$ 200.00	\$ 50.00
Equipment Maintenance Agreement	\$ 450.00		\$ -	\$ 450.00
Fire Companies - Volunteer	\$ 100.00	\$ 100.00	\$ 100.00	\$ -
GP-Annual Conferences	\$ 1,500.00		\$ 904.39	\$ 595.61
GP- Ecumenical Activities	\$ 250.00	\$ 295.00	\$ 295.00	\$ (45.00)
GP-Study Leave	\$ 1,000.00		\$ 1,200.00	\$ (200.00)
GP-Travel	\$ 5,500.00		\$ 1,740.62	\$ 3,759.38
GP-Travel for Service to Church Contract	\$ -		\$ -	\$ -
GP-Other	\$ 100.00		\$ 96.39	\$ 3.61

				Under(Over)
BUDGETED EXPENDITURE	BUDGET	August	YTD	Budget
PRESBYTERY OFFICE EXPENSES (Continued)				
Group Orders	\$ -	\$ (235.22)	\$ (47.36)	\$ 47.36
Insurance/Worker's Comp	\$ 2,500.00	\$ 20.00	\$ 1,893.00	\$ 607.00
Internet/Website	\$ 1,750.00	\$ 124.90	\$ 1,182.14	\$ 567.86
Membership, Subscriptions, Books	\$ 135.00		\$ 301.91	\$ (166.91)
Postage	\$ 700.00	\$ (6.70)	\$ 768.51	\$ (68.51)
Rent	\$ 6,000.00	\$ 1,000.00	\$ 4,500.00	\$ 1,500.00
Resource Materials and web site	\$ 200.00		\$ 111.45	\$ 88.55
Resource Supplies	\$ 75.00		\$ -	\$ 75.00
Staff Training	\$ 200.00		\$ 110.31	\$ 89.69
Stated Clerk-Annual Conferences	\$ 1,500.00	\$ (106.92)	\$ 2,696.71	\$ (1,196.71)
Supplies & Equipment	\$ 1,300.00	\$ 35.20	\$ 773.40	\$ 526.60
Telephone	\$ 1,750.00	\$ 123.05	\$ 963.07	\$ 786.93
Travel for Office	\$ 475.00		\$ 370.71	\$ 104.29
Utilities	\$ 4,000.00	\$ 166.28	\$ 2,608.59	\$ 1,391.41
Miscellaneous	\$ -		\$ -	\$ -
Total Office	\$ 38,135.00	\$ 3,220.59	\$ 27,998.59	\$ 10,136.41
COMMITTEE/UMBRELLA TEAM EXPENSES				
Retreats	\$ -		\$ -	\$ -
Mileage	\$ 200.00		\$ 47.72	\$ 152.28
Materials	\$ 250.00		\$ -	\$ 250.00
Communications	\$ 350.00		\$ -	\$ 350.00
Other	\$ -		\$ -	\$ -
Web site <small>paid for until 2020</small>	\$ -		\$ -	\$ -
Total Committees	\$ 800.00	\$ -	\$ 47.72	\$ 752.28
STATED MEETING EXPENSES				
Custodian	\$ 125.00		\$ 50.00	\$ 75.00
Organist	\$ 200.00		\$ 80.00	\$ 120.00
Moderator Gift	\$ 100.00		\$ 70.00	\$ 30.00
Miscellaneous Expenses			\$ -	\$ -
TOTAL Expenses	\$ 236,745.04	\$ 26,975.96	\$ 162,486.31	\$ 74,258.73
NET INCOME(LOSS)		\$ (14,649.78)	\$ 15,918.61	

Travel/Service donated for tax deductions \$ - \$ 564.40 \$ 1,285.33

Krislund Capital Campaign Loan	Beg Bal	Rec/month	Rec/Total	Balance
New Ch Planting	\$ 81,500.00	\$ 212.50	\$ 60,732.97	\$ 20,767.03
Ch Redevelop	\$ 18,500.00		\$ 18,500.00	\$ -
Ending Balance	\$ 100,000.00	\$ 212.50	\$ 79,232.97	\$ 20,767.03

Presbytery Revolving Loan	Principle Received	Interest Received	Outstanding Balance	Rate	PAID IN FULL
East Kish			\$0.00	1.75%	1/31/2018
Total this month	\$0.00	\$0.00	\$0.00		
Total for year	\$4,818.15	\$345.99			

LOCATION OF CASH	
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August

1. First National Bank ADMIN CHECKING	
Opening Balance	\$ 34,435.54
Income	\$ 21,005.11
Interest	\$ 0.66
All Disbursements	\$ (35,534.04)
Ending Balance	\$ 19,907.27

YR to Date	
	\$ 8,497.53
	\$ 232,500.38
	\$ 4.16
	\$ (221,094.80)
	\$ 19,907.27

2. First National Bank ADMIN SAVINGS	
Opening Balance	\$ 1,680.22
Income	
Interest -posted quarterly	
All Disbursements	
Ending Balance	\$ 1,680.22

YR to Date	
	\$ 1,680.14
	\$ -
	\$ 0.08
	\$ -
	\$ 1,680.22

For details of the following Mission funds, see attached sheet "Mission Budget".

3. First National Bank MISSION CHECKING	
Opening Balance	\$ 23,583.23
Income	\$ 16,387.37
Interest	\$ 0.47
All Disbursements	\$ (8,620.17)
Ending Balance	\$ 31,350.90

YR to Date	
	\$ 50,515.16
	\$ 144,517.88
	\$ 5.16
	\$ (163,687.30)
	\$ 31,350.90

4. First National Bank MISSION SAVINGS	
Opening Balance	\$ 46,109.72
Income	
Interest - posted quarterly	
All Disbursements	
Ending Balance	\$ 46,109.72

YR to Date	
	\$ 46,107.43
	\$ -
	\$ 2.29
	\$ -
	\$ 46,109.72

For details on the following New Covenant faccounts, see the attached sheet called "Investments".

5. New Covenant Investment - BALANCED INCOME FUND		SHARES	PRICE	YR to Date
Opening Balance	\$ 376,878.91	16,677.110	\$ 19.96	\$ 374,265.45
Deposit	\$ 30.00			\$ 8,139.42
Withdrawal	\$ (6,860.00)			\$ (12,388.92)
Unrealized Profit/Loss	\$ 4,418.46			\$ 4,451.42
Ending Balance	\$ 374,467.37	17,320.420	\$ 21.62	\$ 374,467.37

6. New Covenant Investment - BALANCED GROWTH FUND		SHARES	PRICE	YR to Date
Opening Balance	\$ 426,832.13	3,931.752	\$ 91.16	\$ 405,087.15
Deposit	\$ 212.50			\$ 8,386.97
Withdrawal				\$ -
Unrealized Profit/Loss	\$ 7,234.15			\$ 20,804.66
Ending Balance	\$ 434,278.78	4,089.254	\$ 106.20	\$ 434,278.78

7. New Covenant Investment - GROWTH FUND		SHARES	PRICE	
Opening Balance - Gloria Jean Smith Trust	\$ 479,661.04	10,812.918	\$ 36.82	\$ 453,926.30
Dividends moved into Bal Income				\$ (1,557.06)
Unrealized Profit/Loss	\$ 12,218.60			\$ 39,510.40
Ending Balance	\$ 491,879.64	10,812.918	\$ 45.49	\$ 491,879.64

8. PETTY CASH	
Opening Balance	\$ 53.79
Income	
Disbursements	
Ending Balance	\$ 53.79

YR to Date
\$ 62.40
\$ (8.61)
\$ 53.79

TOTAL

\$ 1,399,727.69

MISSION BUDGET	Budget Share of Unified	Beginning Balance	Designated Income	YTD Designated	Unified Income	YTD Unified	Total YTD	Monthly Expense	YTD Expenses	Aug '18 Balance
Promised from Presbytery										
Breezewood TS Salary	500.00	0.00		0.00		375.00	375.00	2,203.75	33,775.00	30,719.69
Kristlund Presbytery Support	11,500.00	0.00		0.00		11,500.00	11,500.00	865.64	17,085.29	2,229.37
MultiMedia Resource	5,897.42	0.00		0.00	491.45	3,931.60	3,931.60	159.46	2,497.31	381.73
Office of the Presbytery	16,467.58	0.00		0.00	491.45	3,931.60	3,931.60	865.64	17,085.29	2,229.37
Pastoral Care	0.00	1,735.79	220.00	470.00	1,352.30	10,978.40	1,372.30	1,372.30	10,978.40	0.00
GP Resourcing of Cong	12,000.00	0.00	440.00	0.00	560.00	0.00	0.00	1,000.00	8,000.00	1,735.79
Partnership with Presby										
Unified	10,000.00	3,436.55	125.00	7,030.00	560.00	7,460.00	8,000.00	1,000.00	3,000.00	7,466.55
Presbytery 55%		42,091.65			3,314.04	22,403.04	22,403.04	2,203.75	33,775.00	30,719.69
General Assembly 38%		4,606.11	2,229.37	14,708.55		14,708.55	14,708.55	865.64	17,085.29	2,229.37
Synod 7%		598.49	381.73	2,280.55		2,280.55	2,280.55	159.46	2,497.31	381.73
Donor Designated										
Breezewood Truck Stop	500.00	500.00	200.00	1,850.00		1,850.00	1,850.00	425.00	2,150.00	200.00
Church Redevelopment	1,359.88	1,359.88	110.00	0.00		0.00	0.00	0.00	18.00	1,359.88
Christian Ed Programs	1,076.07	1,076.07	110.00	110.00		110.00	110.00	996.32	46,579.71	1,168.07
Gen Assembly Extra	4,288.97	4,288.97	3,634.80	45,925.54		45,925.54	45,925.54	596.32	1,050.00	3,634.80
Homes Chaplaincy	500.00	500.00	750.00	1,300.00		1,300.00	1,300.00	12,144.75	12,144.75	750.00
Homes Charitable Care	2,087.50	2,087.50	2,510.00	12,567.25		12,567.25	12,567.25	3,441.00	3,441.00	2,510.00
Homes Spring/Friends of Village	500.00	500.00	250.00	3,191.00		3,191.00	3,191.00	95.00	1,696.00	250.00
Homes Fall	1,601.00	1,601.00	200.00	15,004.00		15,004.00	15,004.00	14,804.00	1,696.00	200.00
Homes CaplatSpecial	0.00	0.00	200.00	95.00		95.00	95.00	0.00	0.00	0.00
Hunger - Presby Share	1,449.21	1,449.21	97.50	649.65		649.65	649.65	610.00	1,825.68	273.18
Kristlund Presbytery Support	943.98	943.98	765.00	9,693.00		9,693.00	9,693.00	9,871.98	9,871.98	765.00
Kristlund Scholarship	0.00	0.00	400.00	550.00		550.00	550.00	1,500.00	1,500.00	400.00
Kristlund Special Project	9,417.37	9,417.37	40.00	400.00		400.00	400.00	5,985.52	5,985.52	3,851.85
Kristlund FTF	205.00	205.00	780.00	780.00		780.00	780.00	945.00	945.00	40.00
Lay Pastor Training	636.47	636.47	110.00	0.00		0.00	0.00	226.23	226.23	410.24
Mission Interpreters	584.96	584.96	110.00	110.00		110.00	110.00	0.00	0.00	694.96
New Church Planting	900.00	900.00	55.00	0.00		0.00	0.00	3,100.00	3,100.00	900.00
Park Partnership	2,209.79	2,209.79	55.00	1,780.00		1,780.00	1,780.00	3,100.00	3,100.00	889.79
Phnk Special Projects	10,719.96	10,719.96	55.00	205.00		205.00	205.00	0.00	0.00	10,924.96
Peace-making - Presby share	3,108.13	3,108.13	0.00	0.00		0.00	0.00	0.00	0.00	3,108.13
Peace & GW - Presby share	1,565.71	1,565.71	50.92	50.92		50.92	50.92	0.00	0.00	1,616.63
Self Dev of People	500.00	500.00	0.00	0.00		0.00	0.00	0.00	0.00	500.00
Special Mission	0.00	0.00	120.00	120.00		120.00	120.00	21.83	21.83	0.00
Synod Extra	0.00	0.00	500.00	21.83		21.83	21.83	2,200.00	2,200.00	500.00
Theological Fund	0.00	0.00	500.00	2,700.00		2,700.00	2,700.00	0.00	0.00	0.00
Youth	0.00	0.00	0.00	0.00		0.00	0.00	0.00	0.00	0.00
Total	59,465.00	96,622.59	13,073.80	122,132.29	3,314.04	22,403.04	144,535.33	8,620.17	163,697.30	77,460.62
First National Checking					31,350.90					
First National Savings					46,109.72					
					<u>77,460.62</u>					

Investments	Last Month	Income Monthly	Distribution Monthly	August 2018		
				Balance	Unrealized gain(loss)	New Covenant online reports
New Covenant Growth Fund						
Gloria Jean Smith Trust	\$330,205.06			\$330,205.06	\$0.00	\$330,205.06
Gloria Jean Smith Earnings (also see below)	\$149,455.98			\$149,455.98	\$12,218.60	\$161,674.58
Subtotal	\$479,661.04	\$0.00	\$0.00	\$479,661.04	\$12,218.60	\$491,879.64
New Covenant Balanced Income Funds						
Gloria Jean Smith Earnings (also see above)	\$105,902.43		(\$5,960.00)	\$99,942.43	\$1,247.17	\$101,189.60
Beulah Church Trust	\$4,000.00			\$4,000.00	\$0.00	\$4,000.00
Beulah Earnings	\$365.16	\$30.00		\$395.16	\$51.04	\$446.20
Centre Hills Cemetery - Goodhart Trust	\$5,000.00			\$5,000.00	\$0.00	\$5,000.00
Centre Hills Cemetery - Goodhart Earnings	\$1,883.12		(\$46.12)	\$1,837.00	\$80.60	\$1,917.60
Centre Hills Cemetery - Rearick Trust	\$40,000.00			\$40,000.00	\$0.00	\$40,000.00
Centre Hills Cemetery - Rearick Earnings	\$12,813.84		(\$353.88)	\$12,459.96	\$618.35	\$13,078.31
McNite Trust	\$11,500.00			\$11,500.00	\$0.00	\$11,500.00
McNite Earnings	\$1,136.27			\$1,136.27	\$147.83	\$1,284.10
Mission Partnership Trust Earnings	\$5,967.49			\$5,967.49	\$69.81	\$6,037.30
Christian Ed Grant	\$20,698.19		(\$500.00)	\$20,198.19	\$242.83	\$20,441.02
Chergy Emergency	\$8,686.18			\$8,686.18	\$101.61	\$8,787.79
Presby Revolving Loan	\$158,926.23			\$158,926.23	\$1,859.22	\$160,785.45
Subtotal	\$376,878.91	\$30.00	(\$6,860.00)	\$370,048.91	\$4,418.46	\$374,467.37
New Covenant Balanced Growth Funds						
Small Church Emergency Loan	\$46,358.04			\$46,358.04	\$785.73	\$47,143.77
Contingency	\$62,212.29			\$62,212.29	\$1,054.45	\$63,266.74
Fulton Fund	\$149,122.49			\$149,122.49	\$2,527.50	\$151,649.99
Irvine Fund	\$3,252.47			\$3,252.47	\$55.13	\$3,307.60
Seminary Candidates Fund	\$1,666.81			\$1,666.81	\$28.25	\$1,695.06
New Church Planting	\$126,148.72	\$212.50		\$126,361.22	\$2,137.81	\$128,499.03
Church Redevelopment	\$38,071.31			\$38,071.31	\$645.28	\$38,716.59
Subtotal	\$426,832.13	\$212.50	\$0.00	\$427,044.63	\$7,234.15	\$434,278.78
TOTAL	\$1,283,372.08	\$242.50	(\$6,860.00)	\$1,276,754.58	\$23,871.21	\$1,300,625.79